



**DRAFT MINUTES**  
**FINANCE AND GENERAL PURPOSES COMMITTEE MEETING**

Monday 17<sup>th</sup> February 2020, 19.53pm  
Day Centre Lounge, Haddenham Village Hall

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**Present:** Cllrs., Mr. Brown, Mr. O'Hanlon (Chair), Mr. Sharp, Mr. Truesdale and Mr. Young.  
Clerk: Ms. Gilbert  
Assistant Clerk: Ms. Griffiths  
No members of the public.

**F20 57 APOLOGIES**

Apologies for absence were received and accepted from Mrs Aston.

**F20 58 DECLARATIONS OF INTEREST**

The following councillors have standing declarations of interest:  
Mr Truesdale as the Chairman of the Haddenham Youth and Community Centre.  
Mr Sharp as the Vice- chairman of Haddenham Community Library.  
Mr Young as a member of the Playing Field Management Committee.

**PUBLIC PARTICPATION**

There were no requests to participate.

**F20 59 MINUTES**

The minutes of the meeting held on 16<sup>th</sup> December 2019 were AGREED as a true record and signed.

**F20 60 FINANCES**

- (i) The Q3 finance reports had been started but were not complete in time for the meeting. They will be completed in time for presentation to Full Council on 9<sup>th</sup> March 2020.
- (ii) Mr. O'Hanlon will carry out the check of the bank reconciliations outside the meeting.

**F20 62 GRANT APPLICATIONS**

- (i) It was AGREED to approve Haddenham Youth and Community Centre's request for a grant of £5,000.
- (ii) It was AGREED to approve Haddenham Community Library's request for a grant of £5,000.

**F20 63 WOODWAYS PAVILLION**

- (i) A report was received following the clearance of a blocked drain serving the changing rooms of the pavilion. CCTV investigations were undertaken after the drains were cleared which had identified tree root ingress, displaced joints and cracks. It was recommended that 48m of the pipework is relined with CIPP lining to prevent future blockages. A quote of £7,073.38+VAT was received to carry out the work. It was AGREED that the work should be carried out and the Clerk would get more quotes.
- (ii) The issues with the new pavilion doors continue. Lock & Key have been out to replace the pavilion doors with the correct master and slave configuration however, there have been problems with the lock on the new doors which the Clerk is working to resolve.

**F20 64 TENNIS COURTS EXTENSION AND CAR PARK IMPROVEMENTS WOODWAYS**

- (i) The work to install the mini-courts is now complete apart from the painting of the surface which will be carried out when dry weather is forecast at the end of April/beginning of May. The car park will be closed for marking out on Tuesday 18<sup>th</sup> February 2020, which will complete that area. The Clerk will meet with PCMS and Agripower onsite to sign off the project on Friday 21<sup>st</sup> February.
- (ii) The request from Haddenham Tennis Club to install 2 additional benches on the grassed area next to the new mini-courts was APPROVED.
- (iii) It was noted that the opening ceremony for the new courts will be held on Saturday 6<sup>th</sup> June 2020. Further details will be provided in due course.

**F20 65 PITCH MAINTENANCE AT WOODWAYS**

It was AGREED to RECOMMEND to the Parish Council to make a contribution of £1,500-£1,700 towards the maintenance of the pitches of Woodways, based on the quote provided by Blades. The committee has no objection to a sign for the contractors being displayed, in exchange for a reduction in the cost quoted, so will leave this to the Playing Field Management Committee to decide. It was acknowledged that as the work is required to be carried out at two different intervals the cost may be increased slightly as a result, which would be acceptable within reason.

**F20 66 VILLAGE GATES**

It was AGREED to RECOMMEND accepting the quote of £1,738.76 from Tfb for the installation of a village gate on Stanbridge Road.

**F20 67 CLIMATE CHANGE PROJECT**

The receipt of a grant of £700 from The Mummers for the reLEAF project was noted.

**F20 68 VOLUNTEERS POLICY**

It was AGREED to RECOMMEND that the council adopts the updated Volunteers Policy.

**F20 69 TRANSFER OF LAND AT HADDENHAM AIRFIELD**

The legal report on the land registry documents has been reviewed and additional clarification has been sought from the Council's solicitor.

**F20 70 TRANSFER OF LAND AT PLATERS ROAD**

IBB solicitors have been instructed to act on the PC's behalf, but no advice has been received as yet.

**F20 71 VILLAGE HALL**

- (i) The PC has signed the surrender documents for the Day Centre lease and returned them to the solicitor, but have not yet been received the final copy signed by Bucks County Council.
- (ii) The minutes of the Village Hall Improvements Committee held on 20<sup>th</sup> January 2020 were noted.

**F20 72 GOVERNMENT PLEDGE TO INVEST IN BUS SERVICES**

The Government's proposal to make a significant investment in bus services and cycle routes outside of London alongside the HS2 project was noted. It was AGREED that the Council will apply for funding for bus services and cycle routes should it become available.

**F20 73 CORRESPONDENCE AND ITEMS FOR THE NEXT AGENDA**

None

**F20 74 DATE OF NEXT MEETING**

Monday 14<sup>th</sup> April 2020.

**CONFIDENTIAL ITEMS** - None.

**CLOSURE OF THE MEETING**

The meeting closed at 8.38pm.

Signed: \_\_\_\_\_ DRAFT \_\_\_\_\_ Date: 14<sup>th</sup> April 2020  
Chair

DRAFT