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Deal Town Council, Town Hall, High Street, Deal, Kent CT14 6TR,
Tel: 07747489650 E-mail: deal.town.council@deal.gov.uk

To all Councillors: You are hereby summoned to attend a meeting of Full Council at the Town Hall on Tuesday 29 June 2021 at 7.15pm to transact the business shown on the agenda below.

To the press and public: There is limited public seating for this meeting, and it will be available to listen to online. To reserve a seat or to receive the online meeting details, please email deal.town.council@deal.gov.uk or call 07747489650 by 10.00am on Monday 28 June.

Any member of the public may submit a written statement of no more than 500 words relating to any item on this agenda. These must be received by 10am on Monday 28 June please email deal.town.council@deal.gov.uk or post to the above address.



Lorna Crow - Town Clerk

Date: 23 June 2021

AGENDA

1	Chairman's opening remarks:	Chairman
2	Apologies for absence received:	Town Clerk
3	Declarations of interest: To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach. 1
4	The minutes of the Annual Meeting of the Council held on 5 May 2021 for approval: Decision required	Attach. 2
5	Statements received from members of the public on items relating to the agenda to be read out by the Town Clerk (maximum 15 minutes): For councillor information	Town Clerk
6	Saturday Market Report: Decisions required	Attach. 3
7	Deal Town Council Officer Reports: (a) Covid Officer Report including High Street Fund update: For information (b) Project Officer Report: Decisions required	Attach. 4 Attach. 5
8	Town Hall Event Capacity: Decision required	Attach. 6
9	Cycle Friendly Deal Final Report and Recommendations: Decisions required	Attach. 7
10	Committee Membership: Decision required	Attach. 8
11	Kent County Councillor report: Information to note	Attach. 9
12	Committee Reports: Information to note (a) The minutes of the Planning Committee meetings held on 1 March 2021 and 6 April 2021. (b) The minutes of the Environment Committee meeting held on 15 March 2021. (c) The minutes of the Transport & Infrastructure meeting held on 10 th February 2021	Attach.10 Attach.11 Attach.12
	Date of next Full Council meeting: 27 July 2021	
	Filming and audio recording of Town Council meetings, by representatives of the media and also by members of the public using small media tools, is permitted. Please refer to the council's Protocol for recording on meetings for guidance available to download on www.deal.gov.uk or on request	

Declarations of InterestDisclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

Deal Town Council
Town Hall, High Street, Deal, Kent. CT14 6TR.
Tel: 01304 361999 E-mail: deal.town.council@deal.gov.uk

The minutes of the Annual meeting of the Council
held on Wednesday 5th May 2021 starting at 7.15pm

Present:

Cllr E Rowbotham – Chairman
 Cllr A Friend (AFd)
 Cllr T Bond
 Cllr S Carlyle
 Cllr A Stroud
 Cllr O Richardson
 Cllr A Farrington (AFn)

Cllr D Cronk - Vice Chairman
 Cllr S Beer
 Cllr C Turner
 Cllr B Bano
 Cllr T Thompson
 Cllr C Oliver

Officers:

Town Clerk: Lorna Crow
 Deputy Town Clerk: Paul Bone
 Communications Officer: Joanne Harper
 Mayor's secretary: Una Finch

Others: 1 member of the public

1.	Chairman's opening remarks and apologies for absence: The Chairman welcomed everyone to the meeting and advised of the procedures. She then thanked the Councillors, staff and the community for their help and support over the past 2 years. The Chairman spoke of her time in office.	Actions
2.	Call for nominations for Chairman/Town Mayor 2021 - 2022: The Chairman called for nominations for Chairman/Town Mayor for 2021 – 2022. Members RESOLVED: to elect Cllr Chris Turner as Chairman/Town Mayor for 2021-2022 (P) ER (S) DC 12 for 1 abstention motion carried.	
3.	Newly elected Chairman/Town Mayor will read out the Declaration of Acceptance of Office and announce their Mayoress/Consort. Cllr Turner read out the Declaration of Acceptance and announced Kate Gatti as his Mayoress. Cllr Bano thanked Cllr Rowbotham and Cllr Cronk for their work over the past 2 years. (P) BB (S) CT All agreed	
4.	Call for nominations for Vice-Chairman/Deputy Mayor for 2021-20: Members RESOLVED: to elect Cllr Sue Beer as Vice-Chairman/Deputy Mayor (P) SB (S) DC 12 for 1 abstention motion carried.	
5.	Newly elected Vice-Chairman/Deputy Mayor will read out their Declaration of Acceptance of Office and announce their Deputy Mayoress/Consort: Cllr Beer read out the Declaration of Office and announced Laura Newing will be her Deputy Mayoress/Consort. Cllr Beer thanked Communications Officer Joanne Harper, for managing the virtual meetings, and the Town Clerk and Deputy Town Clerk, for getting the IT set up so rapidly and efficiently and to the Town hall team for supporting virtual meetings as required. (P) SB (S) BB All agreed.	
6.	Apologies for absence: Cllr M Eddy.	
7.	Declarations of interest: Cllr Turner declared a VAOI for item 8 as he has a relative who is an Air Cadet.	
8.	To appoint a Town Mayor's cadet: Members RESOLVED: that the Mayoral Cadet for the municipal year 2021/22 will be from the Air Cadets. (P) AFrd (S) DC 12 for 1 abstention motion carried.	Mayors secretary

9.	Chairman of the Council to announce the appointment of the Honorary Chaplain if required: The Mayor declined to appoint Chaplain for the municipal year 2021/22.	
10.	The minutes of the full Council meeting held on 20 April 2021 for approval and signing: Members RESOLVED: To accept the minutes of the Full Council meeting held on the 20 April 2021 as a true and accurate record. (P) DC (S) AFrd All agreed.	
11.	Statements received from members of the public on items relating to the agenda to be read out by the Town Clerk (maximum 15 minutes). None received.	
12.	Finance: Lists of payments made between 1 March and 31 March 2021 – for approval and signing – and list of individual payments exceeding £500.00: Members RESOLVED: to note the list of payments made between 1 March and 31 March and the list of payments made exceeding £500.00 (P) DC (S) SB All agreed.	
13.	<p>Appointment of Members to Deal Town Council Committees. Members RESOLVED: to accept the proposed Committee Members. (P) SB (S) DC All agreed.</p> <p>Environment Committee members: RESOLVED: Cllr Bano, Cllr Bond, Cllr Farrington, Cllr Oliver, Cllr Rowbotham and Cllr Thompson Co-opted Members: East Kent Climate Action and Kent Tree and Pond.</p> <p>Two nominations were received for Chairman of this committee which were Cllr Oliver and Cllr Rowbotham, a vote was taken which resulted in Cllr Oliver 8 votes and Cllr Rowbotham 3 votes</p> <p><u>Chairman:</u> Cllr Oliver Agreed <u>Vice Chairman:</u> Cllr Thompson All agreed</p> <p>Finance and General Purposes Committee members: RESOLVED: Cllr Bano, Cllr Beer, Cllr Bond, Cllr Cronk, Cllr Eddy and Cllr Thompson</p> <p><u>Chairman:</u> Cllr D Cronk All agreed. <u>Vice Chairman:</u> Cllr S Beer All agreed.</p> <p>Grants Sub-Committee members: RESOLVED: Cllr Carlyle, Cllr Oliver, Cllr Richardson and Cllr Cronk.</p> <p><u>Chairman:</u> Cllr Carlyle All agreed <u>Vice Chairman:</u> Cllr Cronk All agreed</p> <p>Planning Committee members: RESOLVED: Cllr Carlyle, Cllr Eddy, Cllr Stroud and Cllr Turner. Co-opted Members: Deal Society, FOND and Mr C Hartley</p> <p><u>Chairman:</u> Cllr Carlyle All agreed. <u>Vice Chairman:</u> Cllr Stroud Agreed.</p> <p>Transport and Infrastructure members: RESOLVED: Cllr Bano, Cllr Bond, Cllr Cronk, Cllr Eddy, Cllr Richardson, Cllr Rowbotham, Cllr Stroud and Cllr Thompson. Co-opted Members: Mr P Inch, Cllr D Murphy (KCC) and Mr I Killbery</p> <p><u>Chairman:</u> Cllr Bano All agreed <u>Vice Chairman:</u> Cllr Cronk All agreed</p>	

	<p>Staff Liaison Panel members: RESOLVED: Cllr Beer, Cllr Cronk, Cllr Farrington and Cllr Richardson.</p> <p><u>Chairman:</u> Cllr Beer All agreed. <u>Vice Chairman:</u> Cllr Cronk All agreed.</p> <p>The Grievance and Appeal Pool members: RESOLVED: Cllr Bond, Cllr Cronk, Cllr Eddy, Cllr Friend and Cllr Oliver.</p>																															
14.	<p>Outside Bodies and Liaison Representation:</p> <table><tr><td>Organisation</td><td>RESOLVED: Councillor(s)</td></tr><tr><td><u>Deal/St Omer Twinning Association</u></td><td>Mayor, Deputy Mayor Cllr Rowbotham Cllr Friend</td></tr><tr><td><u>Dover District Cycle Forum</u></td><td>Cllr Oliver</td></tr><tr><td><u>North Deal Community Partnership</u></td><td>Cllr Carlyle</td></tr><tr><td><u>Chamber of Trade Liaison</u></td><td>Cllr Rowbotham</td></tr><tr><td><u>Deal Music and Arts</u></td><td>Cllr Carlyle</td></tr><tr><td><u>White Cliffs Country Tourist Association</u></td><td>Cllr Eddy</td></tr><tr><td><u>Dover Joint Transportation Board</u></td><td>Cllr Bano Cllr Eddy (reserve)</td></tr><tr><td><u>Deal Memorial Bandstand Trust</u></td><td>Mayor</td></tr><tr><td><u>Astor Theatre liaison</u></td><td>Mayor</td></tr><tr><td><u>Citizens Advice Bureau</u></td><td>Cllr Carlyle</td></tr><tr><td><u>Deal With It</u></td><td>Cllr Oliver</td></tr><tr><td><u>Deal Town Fairtrade Network</u></td><td>Cllr Eddy Cllr Rowbotham</td></tr><tr><td><u>KALC area committee meetings</u></td><td>Mayor Cllr Eddy</td></tr><tr><td><u>Southeastern railway stakeholder meetings</u></td><td>Cllr Bano Cllr Cronk (reserve)</td></tr></table>	Organisation	RESOLVED: Councillor(s)	<u>Deal/St Omer Twinning Association</u>	Mayor, Deputy Mayor Cllr Rowbotham Cllr Friend	<u>Dover District Cycle Forum</u>	Cllr Oliver	<u>North Deal Community Partnership</u>	Cllr Carlyle	<u>Chamber of Trade Liaison</u>	Cllr Rowbotham	<u>Deal Music and Arts</u>	Cllr Carlyle	<u>White Cliffs Country Tourist Association</u>	Cllr Eddy	<u>Dover Joint Transportation Board</u>	Cllr Bano Cllr Eddy (reserve)	<u>Deal Memorial Bandstand Trust</u>	Mayor	<u>Astor Theatre liaison</u>	Mayor	<u>Citizens Advice Bureau</u>	Cllr Carlyle	<u>Deal With It</u>	Cllr Oliver	<u>Deal Town Fairtrade Network</u>	Cllr Eddy Cllr Rowbotham	<u>KALC area committee meetings</u>	Mayor Cllr Eddy	<u>Southeastern railway stakeholder meetings</u>	Cllr Bano Cllr Cronk (reserve)	Communicati on Officer
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	<u>Confederation of Cinque Ports Promotion Working Group</u> <u>Deal Speaking Up Group</u> <u>East Kent Network of Sanctuary</u> <u>East Kent Climate Action</u> <u>Deal Walkers are Welcome</u>	Mayor Cllr Beer Cllr Bano Cllr Richardson Cllr Thompson Cllr Oliver Cllr Bond	
15.	Committee Report: Information to note (a)The minutes of the Transport & Infrastructure meeting held on 10 February 2021. Members RESOLVED: to note the Transport & Infrastructure meeting held on 10 February 2021 (P) DC (S) BB All agreed. The Chairman closed the meeting at 8.47pm		
	Date of next meeting – 29 June 2021		

DEAL TOWN COUNCIL - MEMORANDUM

To: Chairman of Deal Town Council, all Council members
From: Christopher Hobbs-East, Saturday Market Officer
Date: 16 June 2021
Subject: Deal Saturday Market report June 2021

Since my last report I am glad to say we have been running at full capacity of 30 traders each week. We have also seen the numbers of the public increase to between 2000 and 5000 each week. Even though numbers have increased they still come in waves so covid restrictions are being adhered to with added thanks to the marshals who help with this.

On the 26th June the rules will relax (for outdoor markets) so that we will no longer have to have spaces between stalls which means we will see a further 5 traders join on a permanent basis. With the use of the casual list, I can fill pitches when regular traders are absent this means we will open with 35 different and varied stalls each week.

Recommendations:

Live entertainment: With the additional space available from 26 June I would like to recommend that a pitch is available each week for live entertainment. This will make more of an atmosphere and a more pleasurable shopping experience for customers.

To be run in the same way as the charity/ local organisations pitch where people will book up to 2 spots a year prior by filling in an application form. As it is live entertainment and not selling items the pitch price to be £10 per day.

I have checked with DDC, and a license will not be needed if any music played is not amplified. This will fit nicely as we wouldn't want any music blaring out across the site anyway. I have also checked with Kent Police, and this is also within the Government covid guidelines.

Facebook and Instagram: With the new logo I am looking into advertising to make sure the brand of the market is known locally and afar.

To help with this I recommend that the Council has a Deal Saturday Market separate Facebook and Instagram page. I would like to manage these 2 pages.

I would manage the pages in line with the councils Media and Publicity Policy, every post will be carefully assessed before posting onto the market pages. For each post I will either turn off comments (if commenting is not needed for example if it is promoting an event or stall, which will be most posts) or when detrimental comments do occur, I will bring them to the attention of the Mayor and Town Clerk to discuss replying, deleting or ignoring said comments.

Also, part of my managing the pages will also include that what the page is being tagged into is appropriate. This is easily remedied as they both have, as part of their security when setting up the page, have the option to be asked permission before being tagged into posts by others with the options of: yes: tag me in or no: where it removes the page from the post.

This is to help increase the market as a destination event to help encourage more people into town and in turn the High Street. This will allow me to advertise any special events happening on the market and more importantly let the public know what traders each week will be onsite.

Currently there is a non official social media account being run by a trader, not the council. An official Deal Town Council pages will ensure that the most up to date information is being advertised to the public and avoid any confusion. I have been assured by the trader that they will close their site when a dedicated page by the council is in place.

Decisions required:

1: To consider letting one pitch a week at a cost of £10 per day for live entertainment.

2: To consider the Saturday Market Officer creating and managing a separate page for the Deal Saturday Market on Facebook and Instagram.

DEAL TOWN COUNCIL – MEMORANDUM

To: Chairman of Deal Town Council, all Council members
From: Christopher Hobbs-East, Saturday Market Officer
Date: 16 June 2021
Subject: Covid Information Officers report June 2021.

Information to note

Since my last report I have been working with the team to reopen the reception and VIC safely. This is now the case and am happy to report that the VIC is also present at Deal Saturday Market which is proving to be at great success.

I have also worked with Town Clerk and R.F.O in putting together the Welcome Back Fund action plan which accumulated in a bid for £80,000 for Deal alone.

This included several walks around the High Street and Seafront areas and after asking for and receiving feedback and suggestions from councillors the first draft has since been sent to DDC and in turn to HM Government to agree the budget.

The main purpose of the fund is: To improve the aesthetics and usability of the High Street and Seafront so that it encourages the public into the town which in turn will help local businesses. To reach this goal we are looking into using the fund to:

- Add to the bins to cope with the amount of litter. These will hopefully be smart bins to help collate a better understanding of the amount of rubbish being thrown away in certain areas.
- Improve existing bins so they are rodent and seagull proof.
- Improve seating so that the public is encouraged to stay within the main shopping area and seafront.
- Improve the aesthetics with the use of planters and artwork.
- Enhance the Saturday Market using the new logo on gazebos for all traders. This will also include storage for the gazebos.
- Work with local litter pick groups to improve the cleanliness of the town.
- Work with local artists to make focal points within the town that draws people to all the shopping areas.
- Work with a local history group to make "find and seek" trails for people to follow whilst taking them past shops and businesses.
- Work with BT for the refurbishment of the pay phone boxes.
- Investigate temporary toilet blocks for the busy summer season.
- Improve the knowledge of how to get to the High Street from high use areas such as the castle, golf course, pier and train station.
- A Park and Ride scheme to encourage more tourists to the town centre without increasing the vehicle numbers within town.

I have been working with Deal Festival of Arts and Music to make sure their events will run covid securely. This has unfortunately meant that the community stage at the front of St Georges church has been affected but we have worked hard with Environmental Health to still fulfill the requirements whilst not having to cancel the event totally.

MEMORANDUM

To: Cllr Chris Turner, Chairman of Deal Town Council
All Councillors

From: Adrian Oliver, Project Officer

Date: 21st June 2021

Subject: **Remote Parking Trials**

A funding opportunity has arisen to potentially finance a series of remote parking trials:

- Park & Pedal
- Park & Ride
- Park & Prom

The Welcome Back Fund is EU funding administered by the UK Government allotted to Dover District Council for which Deal Town Council can advance bids.

These remote parking initiatives are part of a number of opportunities we are exploring to utilise this fund to boost the recovery of Deal High Street in the wake of the pandemic.

The aim of these remote parking initiatives is to capture traffic approaching Deal on the A258 with free or low-cost parking facilities, so reducing congestion through town and reducing the pressure on the finite parking places in town.

The trials would start as soon as possible (potentially 7 August 2021) and run until March 2022.

Park & Pedal

In partnership with Betteshanger Country Park (BCP), provide a service whereby drivers from the rural satellite communities and further afield can park at BCP and hire a bike to cycle into town via Colliers Gate.

The proposal is that:

- Betteshanger Country Park purchase 25 adult bikes (including 5 ebikes) to lease to Deal Town Council (DTC)
 - Bikes to be utility design with lights, racks and panniers.
 - Children who do not fit the smallest adult bike may use a bike from the current BCP fleet.
 - If this becomes an issue, then an alternative solution will be put in place.
- BCP hire a container for the lease bikes and charge DTC.
- BCP operate the hire scheme and charge DTC for staff time, insurance, maintenance and other expenses.
- Hirers are charged BCP car parking - £3.50.
- Bike hire is free.
- BCP's standard deposit security to be applied.
- Scheme operates seven days a week during BCP's standard opening hours (8 - 5.30)
- Scheme may be suspended for specific events at BCP.

Park & Ride

In partnership with Betteshanger Country Park (BCP), provide a service whereby drivers from the rural satellite communities and further afield can park at BCP on a Saturday and use a bus service into Deal.

The proposal is that:

- A two-bus scheme operating between BCP & South Street
 - A journey distance of 3.1 miles

- Departure time at each location every 15 minutes
- Scheme operates on Saturdays during BCP's standard opening hours (8 - 5.30)
 - If operational between 7th August 2021 and 26th March 2022, this would be 32 Days.
- BCP Bus stop to be at the roundabout inside the park.
- Bus journey is free.
- BCP Car Park has a capacity of 400 spaces.
 - ANPR Parking Charging System - £3.50/day
- Buses to have a capacity in the region of 20 passengers and be wheelchair accessible.
- Dogs permitted at the discretion of the driver.
- Covid Secure Service - the social distancing measures on public transport should be alleviated by the time that this service begins operating however, this will be factored into discussions with operators.
- This is a trial, so the scheme may need to be scaled up or down according to demand.
- This is a trial, so to understand its performance we will collect data including number of passengers per journey, journey times, loading times & weather conditions.

Park & Prom

Whilst we have the advantage of Betteshanger Country Park to work with on the A258 from the direction of Sandwich, there is not a similar facility on the A258 from Dover.

There is however an under-utilised free car park – Borrow Pit off Kingsdown Road.

The proposal is in partnership with Dover District Council to promote Borrow Pit as a Park & Prom raising awareness of the free car park and walk along the seafront to Deal High Street

The proposal is that:

- Borrow Pit signed from A258 as Free Park & Prom
 - Including initially a Matrix Sign
- Open 7am-8.30pm (Winter 6pm)
- Scheme operates 7 days a week.
- Car Park Capacity – 120 places
- Walking distance from Borrow Pit to the High Street – 1.3m
- Sign High Street and Park & Prom on the Seafront
- Source a mobile café service to locate at Borrow Pit and act as a Visitor Kiosk.

Indicative Costings

Scheme	Item	Cost*
Park & Pedal	Bike Lease	£13,000
	Container Hire	£2,350
	Staff	£6,000
	Bike graphics	£2,000
	Signage	£2,000
	Sub-Total	£25,350

			1 Bus	2 Buses	3 rd bus
Park & Ride	Bus Operator	Per Day:	£560	£950	£245
		32 days:	£17,920	£30,400	
	Bus Stop Markers	£500			
	Bus Signage	£500			
	Bus "ticket"	£500			
	Sub-Total	£1,500	£19,420	£31,900	-

Park & Prom	Signage (A258)	£3,000
	Signage (Prom)	£1,000
	Sub-Total	£4,000

All	Marketing	£5,000
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Total	£53,770- £66,250	
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Notes:

- 1) The Welcome Back Fund does not support capital purchases; however, the leasing/rental of bikes should be possible.
- 2) These schemes could continue to be run by DTC after the Welcome Back Fund funding period ends from DTC budgets in future years if proven successful.

Recommendations

- 1) Members to consider if they want all 3 schemes to be included within Deal Town Council's bid for funding from the Welcome Back Fund.
- 2) Members to consider that, if funding for the bikes is not permitted from the Welcome Back Fund, that they could be funded as a capital purchase by Deal Town Council.

DEAL TOWN COUNCIL - MEMORANDUM

To: Cllr Chris Turner, Chairman of Deal Town Council, all Council members
From: Lorna Crow, Town Clerk
Date: 16 June 2021
Subject: Town Hall Event Capacity

During the Covid pandemic the Town Council has been very proactive in adapting to the changes required by Government.

Most people were expecting that we would be back to some sort of normal from June, but it seems clear the rest of this year is going to be uncertain.

One of the government guidelines is to ensure good natural air flow in any areas used by the public indoors. This has always been difficult to do in the Chamber. Currently, only one window in that room can be opened, and only by 10 inches. The main entrance door must be kept open, and also the window in the committee room with the doors opened to assist with some air flow. Domestic fans are in place, but this just helps move warm air round.

There will be a report on the next Finance & General Purposes agenda regarding the replacement of the windows as they are in urgent need of refurbishment.

The R.F.O is also exploring options on installing an air conditioning system. This must take into consideration the council's commitment to reduce their carbon footprint. He will be in talks with DDCs Heritage Officer before a report is presented to council to consider. The cost of a unit is expected to be high.

In the meantime, there are concerns regarding the air flow that the council can provide when the Chamber is in use. The maximum number of people before Covid was 80. This was reduced to 30 when we first moved out of lockdown. For indoor wedding ceremonies face coverings are still required, unless medically exempt, and a 2m distance between the staff and the couple. Household bubbles are allowed to sit together.

Currently at no earlier than 21 June there will be no legal limit on attendees, however this is dependent on if the venue decides it has covered all of the safety requirements and guidance.

We are receiving bookings for the rest of this year; some are up to 80 guests. These are dependent on what the guidelines are before the event, which can be changed at any time.

There are concerns that even if all restrictions are lifted it would not be safe to have 80 people in the Town Hall Chamber. Covid and its variants will still be prevalent, and natural air flow will still be required.

For this reason, I have been discussing solutions with the Events Manager, Health & Safety Officer, R.F.O and Mayors Secretary on how to manage this and ensure the safety of everyone attending and working at the Town Hall.

Please see below the following recommendation.

Recommendation:

- Until a suitable air conditioning system is installed the number of people permitted in the Chamber is restricted to 40 only.

This will assist in ensuring that we should fit in with any additional government changes regarding events, on the understanding that at any time there may be a total lock down which is beyond our control.

Decision required: Members to consider the above recommendation.

DEAL TOWN COUNCIL - MEMORANDUM

To: Cllr Chris Turner - Chairman of Deal Town Council, all Council members
From: Adrian Oliver - Project Officer
Date: 16 June 2021
Subject: Cycle Friendly Deal

Cycle Friendly Deal was the result of a successful funding bid to the Coastal Communities Fund by the Town Council back in 2018.

Cycle Friendly Deal was a short-term project jointly funded by Deal Town Council, that covered the Deal Urban Area encompassing the parish councils of Mongeham, Sholden & Walmer.

It was a two-and-a-half year project – running from Autumn 2018 to March 2021 - to promote more cycling in Deal and more cycle tourism to Deal.

At the town meeting in 2019 we launched the Cycle Friendly Deal Road Map. This was a key early stage in the project that articulated not just the Project Plans, but also the community involvement undertaken in the first few months of the project that informed much of the detail. Despite the pandemic, much of the plan was delivered:

- **Cycle Quietway Network** - Working with local cyclists we were able to develop a Cycle Quietway Network across the Deal Urban Area. The guiding principle of the Quietway Network is to help riders to navigate the area on lower traffic streets and cycle paths. Which should be a more pleasant and comfortable experience. Today, the Quietway Network is highlighted on the new Cycling & Walking Map and everyone is within 2 minutes of the Network.
- **Leisure Cycle Routes** - with the help of local cyclists we created three new circular leisure routes. Pier to Parlour, The Skylark Loop and Pier to Pit plus shorter more local rides, Discover Deal, Pier to Park and Kingsdown Cruise. Details of all these rides are available on the Town Council website along with downloadable cue sheets and maps. Leisure Route Markers are going up at the moment.
- **Cycle Signage** - Kent Highways are the key delivery partner for cycle signage and we will keep working to ensure that the Cycle Quietway Network becomes more visible.
 - currently exploring whether some signage can be delivered as part of the Welcome Back fund
- **Sustrans Signage Audit of Route 1** - during 2020 Kent Highways did install all the missing signs between Sandwich and St Margaret's Bay.
- **Cycle Parking** - with local feedback from cyclists we have sourced, purchased, negotiated locations and installed 26 new cycle stands across the Deal Urban Area at 11 locations providing an additional 52 cycle parking spaces, increasing cycle parking capacity by 33%. The new M Cycle Stands installed offer more security and flexibility for different shaped cycles.
- **Cycling & Walking Map** - published in November 2020. With hospitality premises closed, essential retail outlets kindly distributed the new maps. A wider distribution network is now being pursued. It's a big map (A2) that folds down to pocket size (A6). A second edition was printed in May.
- **Cycling & Walking Map Displays** – A1 display versions of the map have been installed in the High Street at the Park St & South St junctions and a third should be installed at the Town Hall when planning permission has been granted.

- **Leisure Route Maps** - the leisure routes are available to follow online and we are working on low ink A4 Leisure Route Maps that will enable people to print the maps at home.
- **Ebike Hire Scheme** - This perhaps is one of the project areas most impacted by the pandemic. By March 2020 we had a fleet of seven (now eight) ebikes, storage, security, and a delivery partner – Your Leisure – who had procedures, training, draft marketing material and a webpage. With lockdown, the hire scheme was mothballed. It was soft launched on 7 June and there will be a full launch on 30 July.
- **Visitor Promotion** - Perhaps competing with the ebike hire scheme for prize for being most disrupted by the pandemic is Visitor Promotion. At the end of January 2020 we launched a Cycle Tourism Toolkit for anyone involved in the Visitor economy in Deal. Also at the end of January 2020, we launched a Cycle Friendly Accreditation scheme for accommodation & hospitality providers, and attractions. We are exploring with businesses the timing of the relaunch of the accreditation scheme.
- **Events** - Before the Pandemic we managed to deliver a range of events including:
 - Cycle September that was a series of free activities: 22 Leisure Rides; 5 Confidence Builder Rides; 3 Heritage Rides; Donate a Bike Week; Cycle Maintenance Class; Affordable Refurbished Bike Sale and Cycle Film Night with Deal Film Club at The Astor.
 - This was followed in October half term by a Cycle Celebration with: a Bike Jumble; Vintage Bike Display from the Dover Transport Museum; Rollapaluza Roller Racing; Dr Bike; Bike Security Marking; Bungee Run; Giant Garden Games; RPM Trials Bike Display Team; Cycling UK VR Headset; and Community Groups Stalls.
- **Cycle Safety Campaign** - In December 2020 we delivered 600 Cycle Safety Packs to all Year 5 & 6 pupils in the Deal Urban Area Schools. The packs included the new cycling & walking map along with special print runs of Bikeability for Parents and Bikeability – Just for Fun Activity Book.
- **Communication** - Until the pandemic we were publishing regular e-newsletters and had an active webpage. During the pandemic this page provided advice on riding during the pandemic which evolved with the rules. We now have a new Cycle Friendly Deal hub on the Town Council Website
- **Route 1** - At the launch of Cycle Friendly Deal in November 2018, the participants raised the condition of NCNR1 along the seafront. Two years later in November 2020, this happened – in part.

The Future of Cycle Friendly Deal

Cycle Friendly Deal is now a recognised brand for:

- Local residents and businesses
- Visitors
- Regional bodies including DDC/White Cliffs Country, KCC, Explore Kent, Visit Kent, Kent Downs AONB
- National organisations Sustrans and Cycling UK
-

Utilising the brand Deal Town Council can push for the necessary improvements to NCN Route 1 to make it a segregated cycle path from North Deal to Kingsdown and protect the historic Miners Cycle Track in Sholden.

Ongoing Cycle Friendly Deal work includes the Ebike Hire Scheme that is funded until November 2022. The above will be progressed by the Project Officer as part of his standard work.

There is more that can be done under the Cycle Friendly Deal brand

- additional cycle routes and signage for the Cycle Leisure Routes and Quietway Network
- the relaunch of the Hospitality Businesses Award Scheme
- visitor promotion work (in conjunction with DDC and KCC)
- further Active Travel work with Schools.
-

Council is asked to consider if these and other activities should be carried out by Deal Town Council as part of a new project, Cycle Friendly Deal Part 2 (2021-23). This could be a project which reports directly to Full Council, as has been the case, or it could form part of a committee's action plan.

Recommendations:

- The Council is asked to consider the creation of a Cycle Friendly Deal Part 2 project.
- If yes, Council should identify what the reporting lines should be, which Councillors or which committee will manage the project and from which budget the necessary funds will come.

Decisions required: Members to consider the above recommendations

DEAL TOWN COUNCIL - MEMORANDUM

To: Councillor Chris Turner - Chairman of Deal Town Council, all Council members
From: Lorna Crow - Town Clerk
Date: 16 June 2021
Subject: Committee Membership

I have received the following requests from Councillor Tony Grist;

- Councillor Grist would like to become a member of the Environment Committee and the Planning Committee

Decisions required:

Members to consider the above request

KCC UPDATE MAY / JUNE 2021

KCC COUNCILLORS:

County Councillor Trevor Bond, County Councillor Derek Murphy.

KCC COUNCIL MEETINGS:

27th May saw a resumption of face to face full council meetings. County Hall chamber was too small to accommodate the meeting so to comply with current Covid rules the meeting was held at Mote Park Maidstone. It is not known when full council meetings will resume at County Hall

Full KCC Cabinet will take place on Thursday 24th June at County Hall. Given the numbers involved suitable Covid compliant accommodation is available.

Committee meetings continue, however, the majority are still being conducted by Teams again given the numbers and the lack of suitable Covid safe space in County Hall.

COUNTY MEMBERS GRANTS:

Cllr Bond and myself have made a joint grant to support the 2021 Deal Arts Festival.

HOUSING and ENVIRONMENT:

I am lobbying the relevant Secretaries of State at the Ministry of Housing Communities and Local Government and Department for Environment Food and Rural Affairs for meetings to discuss the growth of Housing in Kent and the potential effects on the Environment in the County.

BROADBAND:

A report has been sent to HMG in response to their "Call for Evidence" regarding the Broadband rollout programme across the United Kingdom, which is currently under review. Kent has a particular issue with our Rural Communities and getting adequate Broadband to their homes and premises. The current Covid situation has highlighted the importance of reliable, fast Broadband links vital for promoting Kent's economy and we will be pushing for every possible assistance from HMG to ensure Kent is not overlooked.

DUNGENESS:

EDF have announced their intention to decommission Dungeness B within the next 10 years. KCC are in the process of setting up a working group of interested parties to work with EDF to manage the transition with regard to the economic, environmental and social impact on the Romney Marsh area and the wider Kent perspective.

DISCOVERY PARK:

The KCC Economic Development team will be working with the owners of Discovery Park to assist in promoting the facility with the objective of attracting companies particularly in the Life Sciences area. The owners have an progressive plan to engage with the educational community at all levels to promote interest and qualifications in the sciences, thereby generating the necessary skill /knowledge base in the local population required by these companies.

TRANSPORT:

Cllr Bond and myself are continuing to lobby for overdue improvements to the Duke of York and Whitfield roundabouts and on the wider issue (although related) on improvements to the A2. Improvements to the DoY roundabout is of particular importance to our community in Deal Walmer and Sholden as it is essential that the A258 remains free flowing for residents and business alike.

Deal Town Council
Town Hall, High Street, Deal, Kent CT14 6TR

The minutes of the remote Planning Committee held on Monday 1 March 2021 starting at 7.15pm

Present:

Cllr C Turner (Chairman)

Cllr S Carlyle (Vice Chairman)

Cllr A Friend

Cllr M Eddy

Cllr E Rowbotham

Mr C Hartley (Co-opted member)

Mrs E Fogarty (Co-opted member FOND)

Mr R Green (Co-opted member Deal Society)

Officers: Mrs Kelly Lawrence – Committee Clerk
Miss J Harper – Communications Officer

Others: No members of the public

1	Chairman's opening remarks and apologies for absence: The Chairman welcomed everyone to the March remote meeting and advised of the procedures. Apologies were acknowledged from Cllr A Stroud.	Action
2	Declarations of interest: Cllr A Friend declared a VAOI on Item 6, No.10: Ref 21/00080 as he is joint owner of the property opposite the proposed application site.	
3	Minutes of the previous meeting held on 1 February 2021: Members RESOLVED: To accept the minutes of the Planning Committee meeting held on 1 February 2021 as a true and accurate record. (P) AF (S) SC Agreed. Cllr E Rowbotham Abstained from voting	
4	Statements received from members of the public on items relating to the agenda to be read out by the Committee Clerk: Correspondence was received and forwarded to committee members from one member of public objecting to planning application no. 21/00185, 269 Telegraph Road, Deal, CT14 9EJ.	Committee Clerk
5	<p>DDC Local Plan: The Chairman gave his apologies to Cllr M Eddy for omitting his recommendations in the committees DDC Local Plan Supporting Documents report on The Historical Environment section of the Local Plan. He then thanked him for the report and requested for it to be included in the recommendations to the Extraordinary meeting of Full Council on 10 March 2021. RESOLVED: Cllr Eddy's report on The Historical Environment to be included in the recommendation submitted to the Extraordinary meeting of Full Council on 10 March 2021. (P) AF (S) ME All Agreed.</p> <p>Following discussion members RESOLVED: The Committee supports The Historic Environment, New Homes and Design policies within DDC's Local Plan with the following additions/suggestions to be submitted as a recommendation to the Extraordinary meeting of Full Council to be held on 10 March 2021. (P) AF (S) SC All Agreed</p> <p><u>NEW HOMES</u></p> <p>Cllr C Turner: <u>Planning for new homes</u></p> <p>6.18 Provide objectively assessed needs for housing – agree that this is an acceptable position. 6.20 Constraining factors for planning for more than the baseline housing growth – agree with all of them, especially "the capacity of existing infrastructure". 6.21 Agree completely! 6.24 Agree- preferred option.</p>	All Members

Nowhere is there a mention of the council designing and delivering its own house building programme. There must be scope to tackle the housing issue by planning for council building, especially on those suitable sites not favoured by developers. So far too much is left to the "free market" in house building.

Mr Robin Green:

Section 4

Vision & Objectives

Whilst welcoming the overall vision I am not convinced that it takes the social and economic impacts of the pandemic seriously enough. The current Local Plan was fatally weakened by a refusal to take account of the 2008 financial crisis and ploughing ahead with a high growth strategy despite all the warnings from local community groups.

Section 6

New Homes

I have already commented on this section. The delivery of an effective Infrastructure Delivery Plan is absolutely crucial to achieving appropriate housing growth.

DEA008 and DEAO20 sites at Cross Road fail to take account of the issues related to sewerage and drainage that impact on other areas of the town.

WAL002 would have a very negative impact in the local environment and especially on the Local AONB.

Section 8

Retail & Town Centre's:

This underestimates the social and economic tumult all town centres are facing. I support the need for a Retail and Town Centres Needs Assessment before the adoption of the draft Plan. I fully support the proposed extensions to the Town Centre boundary. I also support not permitting change of use to ground floor retail uses.

I welcome the recognition that the whole of Deal high street lies within a conservation area and that has implications for shop signage.

Section 9

Transport & Infrastructure:

The consultation funded by DDC some years ago about the viability of a relief road to the north west of Deal showed that it was not viable without considerable devastation to the local environment. It would also cost in the region of £50 million because it was over flood plain and marshland.

Section 10

Design:

This a very welcome addition to the Local Plan not least the emphasis on local Design guides.

Section 12

The Historic Environment:

The current Plan was very weak on the Heritage of the district. This is a very welcome improvement. I welcome the emphasis on Appraisals although there are some minor errors (says the author of 5 appraisals!). I would welcome a much stronger emphasis on the creation of a Local List of Heritage Assets which the council has an obligation to create.

I also welcome the recognition that conservation raises issues related to climate change and energy efficiency. The requirement for strong and detailed Heritage statements is crucial to listed building and conservation area applications. Currently they vary and are sometimes worse than useless.

DESIGN

Cllr C Oliver:

Strategic Policy 15: Place Making

It would be good to add something here supporting about radical ideas and solutions being incorporated into design - community composting, EV car sharing schemes, community energy generation. I know it mentions sustainability, but I feel there is too much focus on keeping things visually similar.

DM Policy 36: Achieving High Quality Design

Recommend the 'where appropriate' be removed at the end of g), so:

g) Ensure that existing features, including trees, natural habitats, boundary treatments and historic street furniture, that positively contribute to the quality and character of an area, are retained, enhanced and protected.

THE HISTORIC ENVIRONMENT

Cllr M Eddy:

Chapters 1, 2, 3 and 4

Chapters 1 and 2 describe the legal and practical reasons for the Local Plan and how to engage with the consultation process respectively.

Chapter 3 summarises the nature of the area, the characteristics of the population and the key factors influencing the Local Plan.

Population

Figures 3.2 and 3.3 compare the population pyramids at the 2011 census and then at the 2018 estimate. This shows that the population of Dover District is ageing. The figures also demonstrate that the younger elements of the population (15-19 in 2011) have not been retained. Nevertheless there has been a total cumulative migration of 6,265 persons into the district, 80% of whom were internal migrants (i.e. from elsewhere in the UK). The cumulative total of internal migration is significant over the period as is shown in Fig. 3.4.

The Local Plan admits that the bulk of the in-migration is made up of people who are middle-aged or older. It is more coy, not to say silent, about the loss of younger people from the area.

Health

This section covers a number of health indicators but would have been better entitled "Deprivation". There is a facile equation between children in low income families (19.4%) and childhood obesity (19.1%) implicit in paragraph 3.7. Dover is ranked 107th out of 317 English council areas by deprivation indices, where 1 is the most deprived. And three wards in Dover town area are in the 10% of most deprived wards in the country. Educational attainment is worse than the national average.

Climate

The Local Plan records DDC's declaration of a Climate Emergency and the creation of a Climate Change Member Working Group as well as DDC's commitment to being a zero-carbon council by 2030 and a carbon neutral district by 2050. Fig. 3.5 provides an indication of the sources of carbon dioxide by sector and how that reduced sharply between 2008 and 2009 but more slowly since

then. Paragraph 3.13 emphasises the problem of water resources in an area which receives low rainfall and is dependent on groundwater extraction.

Housing

This shows that Deal has taken the brunt of housing development over the previous Plan period, while "Dover" (including Whitfield etc) has under-delivered on house building targets. It does confirm that Dover has a higher than national average of council housing in its housing stock, though overall its social housing stock is below the national average. House prices are below the Kent average and well below the national average.

The district has 1,448 vacant properties of which 1,257 are second homes. In Fig. 3.2 the proportion of second homes is given as 2.3% but in the text immediately above the percentage is given as 2.1%.. Vacant properties of both types have increased in number over the last 5 years.

Economy

Earnings are below the Kent average. There are fewer people employed in professional or technical roles than the Kent average and more in transport, public administration and manufacturing. The district has changed to being a net exporter of employees from a state of equal inward and outward movements of labour.

Levels of educational attainment have improved, though from a low base, and are still lower than the Kent and national averages.

Transport

The district is described as being "highly accessible by rail, road and sea", whilst it also claims that the district has high speed rail connections to London, when the reality is that HS1 trains pass through the district and are high speed only from Ashford. There is no discussion of the capacity of the A roads within the district or of other forms of transport at this stage in the document, nor is there mention of the problems caused by cross-Channel transport delays to communications in the immediate hinterland.

Natural Environment

The document lists the various designations of protected landscapes and a number of "Green (*sic*) infrastructure sites" which include parks and gardens as well as nature reserves.

Historic Environment

The document refers to the district's listed buildings (just under 2,000), its 48 scheduled ancient monuments, 57 Conservation Areas and 12 museums. The national and international importance of some of the district's historic assets is noted, as is the impact of the mining industry and the involvement of Abercrombie in the design of Aylesham.

Impressions at this Stage

This Chapter is very much a picture of the state of the district but it shows little sign of ambition, perhaps a reflexion of size and positioning of the Plan's subtitle "A bold vision for 2040" on the cover.

The programme of house building envisaged by the document seems designed more to satisfy the needs of older people moving into the area rather than being aimed at helping to retain younger people in the district.

Similarly, though the levels of educational attainment have improved, there appears to be no intention of using the Local Plan to improve that position further by, for example, specific policies to encourage higher education establishments to develop facilities in the district, and thereby to develop a knowledge based economy beyond the former Pfizer's site. This would contribute to raising the average level of earnings in the district and to combating the high levels of deprivation experienced in some wards.

The passage about transport seems very much at odds with the lived experience. HS1 trains travel through the district but are not high speed. The principal road system, terminating at the port of Dover, is subject to delays during bad weather or other exceptional circumstances, and the local roads are inadequate, though not as inadequate as public transport or cycling provision.

The brief introductions to the natural and historic environments lack ambition despite the references to their national and international importance which could be taken advantage of in order to strengthen both the knowledge based and tourist economies.

Chapter 4 Overarching Vision:

This Chapter identifies 4 aspects which comprise the “Overarching Vision”. They are introduced by the statement: “Dover District in 2040 will be a place of aspiration”, the subtext being that it the District’s only aspiration in 2021 is to have some by 2040. The 4 aspects are: Prosperous Economy; Vibrant Communities; Thriving Places; and Spectacular and Sustainable Environment.

Prosperous Economy

In part, this prosperous economy will build on local entrepreneurial talent. However, as the previous chapter shows, there is a loss of local young people and a lack of educational attainment among remaining local people which this Plan shows little evidence of intending to alter.

The district’s ability to attract new businesses is reliant on a “21st century infrastructure” and “unrivalled transport connections with London and Europe”. Again, the lived experience is that, though the transport connections may be unrivalled when functioning well, they are far from adequate when any stress is placed on any one transport mode.

The attractiveness of the district for visitors is clear but there is nothing in the Plan to suggest that by 2040 the district will possess “a diverse range of high-quality accommodation” for visitors.

Vibrant Communities

Apart from offering new developments that “respect the spectacular natural environment ... of the District”, it also offers “a supply of new homes that meets people’s needs and where affordable and local housing is prioritised”. This is difficult to reconcile with the proposal to build houses over the catchment area of the aquifer to the south of Deal (DEA020) or with the scale of internal migration into the area as shown in Chapter 3 (Figs 3.2 and 3.3). This section also claims that there will be improved educational facilities though these are not apparent in the Plan, just as the means of delivering “extensive” green spaces and an “enhanced network of dedicated walking and cycling routes” are elusive.

Thriving Places

According to this section, “Dover town will be thriving with a strong core of local shops and services”, which statement is at odds with the current moves to on-line shopping. The reference to “regenerated areas of existing housing” is promising but is not borne out by the housing policies for Dover which rely on substantial new build on green fields north of Dover.

Deal and Sandwich are apparently to benefit from investments in culture, though again there is no evidence of how this will be delivered in the context of the Plan.

The villages across the district will be provided with “improved community facilities and housing opportunities, enabling more young people to stay”. Again, given the level of internal migration and lack of commitment to maintaining levels of affordable housing within existing commercial housing developments, this seems unlikely.

Spectacular and Sustainable Environment.

It is instructive that this section is the last, rather than the first, of the aspects of the Plan’s Vision.

It is erroneous to claim that “the climate change emergency will have delivered increased opportunities for local food production, extensive tree planting and the adoption of sustainable design”. The climate emergency will allow for changes to local food production but, if measures are not taken through the Plan to safeguard and enhance water supplies and storage, it is more likely to reduce local food production.

Strategic Objectives

Strangely, the 4 aspects of the Overarching Vision are altered for listing of the strategic objectives which become Prosperous Economy; Vibrant Communities; Spectacular and Sustainable Environment, and Cross Cutting Issues.

There is nothing fundamental within the Vision or the Strategic Objectives to object to as they are all desirable outcomes. However, apart perhaps from the greater use of the words “sustainable” and “sustainability” there is little to distinguish the vision and objectives of this Plan from previous Local Plans.

What emerges at this stage

The bulk of house building is actually to provide for internal migration into the district.

That in-migration is mainly of middle-aged and retired people who by the end of the Plan period will have required additional health and social care services.

The district has become a net exporter of young people and of working-age people generally, a factor which runs counter to the intention of creating a prosperous economy within a series of vibrant communities.

There is a need not just for affordable housing within the private sector but for social and council housing, rather than for purely commercial builds.

There is no apparent USP or coherent group of selling points within the Plan which might persuade businesses or major institutions to invest or for young people to remain in the area.

The view expressed in the Plan of infrastructure in general and transport in particular is very much at odds with the lived experience of residents and users. A more realistic portrayal of the problems of co-existing with the modal shifts required by transport locally would give greater confidence in the ability of the Plan to deliver the objectives and the vision.

There is an opportunity to put the environment and the principles of sustainability at the forefront of the Plan’s vision, rather than as an apparent add-on to the 4 aspects of the vision. A prosperous economy, vibrant communities and thriving places all depend on a sustainable environment.

Proposed Amendments

1. The Spectacular and Sustainable Environment should be the first of the 4 aspects of the Vision, followed by Vibrant Communities, then Thriving Places and finally a Prosperous Economy, as a prosperous economy can only be delivered with the other elements in place (para 4.1).
2. The single paragraph on Transport and Infrastructure (para 3.30) should be expanded in order to outline the problems involved in the modal shifts from road to sea within the District and from road to rail outside the District. This would make it easier to argue for the necessary improvements to the A2 and for the bifurcation of traffic on the two main arterial roads coming into the port, the A2 and the M20.
3. The issue of housing needs greater clarity. It would appear that building houses is an objective in itself, whereas what is required is housing that meets the needs of local people. This requires the focus to be placed on social housing, whether council or housing association, rather than on private sector housing.

Chapter 12 Historic Environment:

1.0 This Chapter is generally very positive in terms of the draft policies for the protection and enhancement of the historic environment. There is, however, a requirement for a specific policy dealing with any developments within the Lydden Valley/former Wantsum Channel, the evolution of which may well be germane to our understanding of the creation of the English Channel (see below) as there is for Dover Western Heights.

2.0 Strategic Policy 18 is to be supported.

3.0 DM Policy 44 is welcome in that it refers not solely to the heritage asset but also to the setting of the asset. There is also a requirement for a Heritage Statement where a “heritage asset or its

setting" are likely to be affected. The whole building approach to developments involving energy conservation improvements is to be welcomed.

3.1 Where DM Policy 44 is weak is that it does not explicitly require conservation of an asset by recording. A suggested addendum to this policy would be at the end of the third paragraph: "... **securing the optimum viable use of the heritage asset or ensuring its preservation through appropriate recording.**" This would link DM Policy 44 more directly to DM Policy 46.

4.0 DM Policy 45 Conservation Areas is generally welcome though the introductory sentence should be strengthened to read: "Applications for development or redevelopment in Conservation Areas will **only** be supported provided that such proposals preserve or enhance the special architectural or historic character and appearance of the Area and its setting."

Within this Policy, however, consideration should be given to reducing heat and energy loss and to sensitive solutions to providing energy efficient heating systems by adding a suitable further bullet point along the lines of: "**Employ sustainable heating systems, such as ground source heating, and means of reducing energy and water consumption as are compatible with securing the sustainable future of the Area and its setting.**"

5.0 DM Policy 46 Archaeology is welcome.

6.0 DM Policy 47 Dover Western Heights Fortifications Scheduled Ancient Monument and Conservation Area rightly emphasises the importance of the intervisibility of features both within the monument and with the wider landscape in order to fully understand the historic significance of the monument.

7.0 DM Policy 48 Historic Parks and Gardens is welcome.

8.0 The Lydden Valley/former Wantsum Channel is identified in Chapter 11 as forming a group of Landscape Character Types ((LCTs A, B and C) paragraph 11.42 and Table 11.1). Elsewhere in Chapter 11 (Fig. 11.1) the concentration of National Nature reserves, SSSIs and Special Protection Areas where the Wantsum meets the English Channel is demonstrated in map form. Historically, it is known that the Wantsum Channel provided a route for water borne traffic avoiding the more difficult waters around the North Foreland. Little is known of the evolution of this Channel and its silting up. As an area of more or less open water at different periods in the past various historic artefacts might be expected, such as fish traps, landing stages, salt working sites, temporary or permanent settlements taking advantage of the varied environments, and perhaps water craft. Ground disturbance along the line of the Wantsum Channel and its edges are likely to produce organic palaeo-environmental evidence which will add to the limited inorganic palaeo-environmental evidence from sites on chalk downland. This material could include timber structures and artefacts, vertebrate and invertebrate fauna, pollen, and aSedDNA.

8.1 The Wantsum Channel is generally assumed to have been an open channel between the mainland of Kent and the Isle of Thanet, but how that channel arose in the first place is unknown. Given recent research into the creation of the English Channel, it may well be that the Wantsum Channel was created by the same tsunami, caused by the Storrega underwater rock slide, that obliterated Doggerland and carved out the present English Channel around 8,000 BC. The area potentially has immense national and international importance for understanding the late Palaeolithic and Mesolithic periods as well the development and use of the landscape in more recent periods.

8.2 The inclusion of a specific statement and policy for the Lydden Valley/Wantsum Channel and its margins would appear appropriate, matching that for the Dover Western Heights and the Dover Town Centre SPD. It is suggested that the following statement is inserted after paragraph 12.29: "**12.30 The Lydden Valley/Wantsum Channel provided a water route south of the Isle of Thanet avoiding the more difficult waters around the North Foreland at various times in the historic past. The origin of the Wantsum is unknown but may be linked to the formation, around 8,000 BC, of the English Channel as we know it today. Ground disturbance within the Wantsum and along its ancient shore line is likely to reveal evidence of the origin and development of this**

	<p>important landscape feature as well as evidence of its use from the Mesolithic through to the present day.</p> <p>DM Policy 48 The Lydden Valley/Wantsum Channel</p> <p>Proposals for development within the Lydden Valley/Wantsum Channel which make provision of appropriate archaeological and palaeo-environmental investigation prior to development will be supported. For the purposes of clarity the limits of the Lydden Valley/Wantsum Channel's archaeological and palaeo-environmental area of interest will be co-terminous with the limits of the Environment Agency's Flood Risk Map."</p> <p>8.3 Paragraph 12.30 and Policy DM 48 Historic Parks and Gardens to be renumbered accordingly to take account of the proposal above.</p>																			
6	<p>Planning applications received:</p> <table><tr><th>REFERENCE</th><th>ADDRESS</th><th>PROPOSAL</th><th>DECISION</th></tr><tr><td>21/00160</td><td>6 Coppin Street, Deal, CT14 6JL</td><td>Replacement front and rear doors, making good and repainting front and rear elevations, insertion of 2no. rooflights and replace lower basement window (existing rear lean-to and to be demolished)</td><td>RESOLVED: Support application P) SC S) AF All Agreed</td></tr><tr><td>21/00161</td><td>6 Coppin Street, Deal, CT14 6JL</td><td>Basement: Overlay floor with levelling screed. Remove security screen from lightwell. Ground Floor: Remove fire insert in kitchen form recessed opening to insert range. Insert new floor finish to kitchen. First Floor: Convert existing rear room into bathroom. Insert new floor finish to living room & Bathroom. Second Floor: Convert existing rear bathroom into bedroom. Remove existing ceiling and vault roof space. Insert new floor finishes. External alterations: Remove rear single storey lean too addition. Replace rear exit door. Replace pipework. Replace front elevation basement casement window. Insert 2no rooflights</td><td>RESOLVED: Support application. P) SC S) AF All Agreed</td></tr><tr><td>21/00226</td><td>2 Golden Street, Deal, CT14 6JU,</td><td>Basement: Existing basement steps replaced. Insert shelves on brick piers. Insulation between joists and new ceiling. Ground floor: Replace wall linings. Alter front fireplace opening. Insert panelling. Replacement rear French doors in enlarged opening. Rear dining room fire surround replaced. Replace floor to Kitchen & Utility. Alter rear kitchen fireplace opening. Remove kitchen ceiling and vault roof. Utility room alter partition layout. First</td><td>RESOLVED: No objection. P) AF S) SC All Agreed</td></tr></table>			REFERENCE	ADDRESS	PROPOSAL	DECISION	21/00160	6 Coppin Street, Deal, CT14 6JL	Replacement front and rear doors, making good and repainting front and rear elevations, insertion of 2no. rooflights and replace lower basement window (existing rear lean-to and to be demolished)	RESOLVED: Support application P) SC S) AF All Agreed	21/00161	6 Coppin Street, Deal, CT14 6JL	Basement: Overlay floor with levelling screed. Remove security screen from lightwell. Ground Floor: Remove fire insert in kitchen form recessed opening to insert range. Insert new floor finish to kitchen. First Floor: Convert existing rear room into bathroom. Insert new floor finish to living room & Bathroom. Second Floor: Convert existing rear bathroom into bedroom. Remove existing ceiling and vault roof space. Insert new floor finishes. External alterations: Remove rear single storey lean too addition. Replace rear exit door. Replace pipework. Replace front elevation basement casement window. Insert 2no rooflights	RESOLVED: Support application. P) SC S) AF All Agreed	21/00226	2 Golden Street, Deal, CT14 6JU,	Basement: Existing basement steps replaced. Insert shelves on brick piers. Insulation between joists and new ceiling. Ground floor: Replace wall linings. Alter front fireplace opening. Insert panelling. Replacement rear French doors in enlarged opening. Rear dining room fire surround replaced. Replace floor to Kitchen & Utility. Alter rear kitchen fireplace opening. Remove kitchen ceiling and vault roof. Utility room alter partition layout. First	RESOLVED: No objection. P) AF S) SC All Agreed	Committee Clerk
REFERENCE	ADDRESS	PROPOSAL	DECISION																	
21/00160	6 Coppin Street, Deal, CT14 6JL	Replacement front and rear doors, making good and repainting front and rear elevations, insertion of 2no. rooflights and replace lower basement window (existing rear lean-to and to be demolished)	RESOLVED: Support application P) SC S) AF All Agreed																	
21/00161	6 Coppin Street, Deal, CT14 6JL	Basement: Overlay floor with levelling screed. Remove security screen from lightwell. Ground Floor: Remove fire insert in kitchen form recessed opening to insert range. Insert new floor finish to kitchen. First Floor: Convert existing rear room into bathroom. Insert new floor finish to living room & Bathroom. Second Floor: Convert existing rear bathroom into bedroom. Remove existing ceiling and vault roof space. Insert new floor finishes. External alterations: Remove rear single storey lean too addition. Replace rear exit door. Replace pipework. Replace front elevation basement casement window. Insert 2no rooflights	RESOLVED: Support application. P) SC S) AF All Agreed																	
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		Floor: Replace wall linings. Insert panelling. Bathroom / study partition altered. Second floor: Insert panelling. Remove bathroom ceiling introduce insulation and plaster between rafters. External alterations: Replace front dormer. Repoint front elevation. Reinstate boot scraper. Re paint front & rear windows. Re paint rear weatherboarding	
21/00019	40 Duke Street, Deal, CT14 6DT	Installation of replacement windows, erection of a dormer and insertion of velux	RESOLVED: No objection. P) SC S) AF All Agreed
20/01493	83 Beach Street, Deal, CT14 6JB	Change of use to a single residential dwelling (Use Class C3(a))	RESOLVED: Object, over development of site and concerns over access to upper floor. Insufficient evidence to support what applicant is proposing. P) SC S) AF All Agreed
20/00129	195 Beach Street, Deal, CT14 6LZ	Conversion and alterations to existing single storey lean-to extension to include wall extension, replacement roof, window and rooflight, insertion of 2no. light wells windows to basement front and side elevations, replacement front door, raised decking to rear (existing rear steps to be removed)	RESOLVED: Object to window being at basement level with sleeping accommodation a flood zone area. P) SC S) AF All Agreed. Members further RESOLVED: Chairman in conjunction with Clerk contact Environment Agency to seek guidance on how to proceed with individual small-scale developments within in area which is already developed where applicants are proposing to have sleeping accommodation at sea level or in a flood zone. P) ME S) AF All Agreed

21/00130	195 Beach Street, Deal, CT14 6LZ,	Basement: Insert 2no new light wells and windows. Insert partitions to form 2no ensuite bedrooms. Insert tanking system. Ground floor: Open fireplace to living room. Insert new staircase to basement. Insert partitions to form shower room. Form structural opening to create enlarged kitchen/dining room. External alterations: Alterations to side single storey side addition forming front parapet. inserting side elevation rooflight to mono pitched roof and replacement 1no front elevation window. Replacement front door. Formation of basement windows.	RESOLVED: Object to window being at basement level with sleeping accommodation a flood zone area. P) SC S) AF All Agreed. Members further RESOLVED: Chairman in conjunction with Clerk contact Environment Agency to seek guidance on how to proceed with individual small-scale developments within in area which is already developed where applicants are proposing to have sleeping accommodation at sea level or in a flood zone. P) ME S) AF All Agreed
20/01454	7 Deal Castle Road, Deal, CT14 7BB	Replacement roof tiles and repairs to dormer windows, new roof with 4no. rooflights to single storey rear extension, widening of rear steps, replacement railings, raised ground levels in rear garden, installation of soil pipe, alterations/replacement to doors and windows to house (retrospective)	RESOLVED: No objection. P) SC S) AF All Agreed
21/00154	35 Blenheim Road, Deal, CT14 7DB,	Erection of a single storey rear and side extension (existing rear extension to be demolished)	RESOLVED: No objection. P) SC S) AF All Agreed
21/00080	6 Graylen Close, Deal, CT14 6GR	Erection of a front single storey extension	RESOLVED: No objection. P) SC S) ME Agreed Cllr A Friend Abstained from voting.
21/00040	19 Harold Road, Deal, CT14 6QH	Erection of single storey rear extension and erection of a garage, construction of pitched roof over existing front porch and replacement of first floor rear windows and insert roof lights (existing garage to be demolished)	RESOLVED: No objection. P) SC S) AF All Agreed

	21/00109	4 Fairview Gardens, Deal, CT14 9QX	Erection of single storey rear extension with rooflight and flue pipe (existing conservatory to be demolished)	RESOLVED: No objection. P) AF S) SC All Agreed	
	21/00114	5 Fairview Gardens, Deal, CT14 9QX	Erection of a single storey rear extension with rooflight	RESOLVED: No objection. P) AF S) SC All Agreed	
	21/00143	Telegraph Cottage, 1A Telegraph Road, Deal, CT14 9DE	Erection of a single storey side extension	RESOLVED: Object, will cause over shadowing to neighbouring property and is an over development of site. P) AF S) SC 4 For 1 Against Agreed	
	21/00176	265 Telegraph Road, Deal, CT14 9EJ	Erection of a single storey side extension and detached garage/workshop (existing side extension and garage to be demolished)	RESOLVED: No objection. P) AF S) ME All Agreed	
	21/00185	269 Telegraph Road, Deal, CT14 9EJ	Erection of two storey side and rear extensions, single storey rear extension with rooflight, front porch and erection of a detached garage (existing garage to be demolished)	RESOLVED: Object as is an over development of site. P) ME S) AF All Agreed	
7	Tree applications received:				Committee Clerk
	REFERENCE	ADDRESS	PROPOSAL	DECISION	
	21/00137	71 Patterson Close, Deal, CT14 9NA,	T1 - Sycamore tree - crown reduce by three metres	RESOLVED: No objection. P) AF S) ME All Agreed	
8	DDC decisions: Members RESOLVED: To note the report. (P) SC (S) ME All Agreed.				
	The Chairman closed the meeting at 8.30pm				
	Date of next meeting: 6 April 2021				

Deal Town Council
Town Hall, High Street, Deal, Kent CT14 6TR
The minutes of the remote Planning Committee held on Tuesday 6 April 2021 starting at 7.15pm

Present:

Cllr C Turner (Chairman)
 Cllr S Carlyle (Vice Chairman)
 Cllr A Friend
 Cllr M Eddy

Mr C Hartley (Co-opted member)
 Mrs E Fogarty (Co-opted member FOND)
 Mr R Green (Co-opted member Deal Society)

Officers: Mrs Kelly Lawrence – Committee Clerk
 Miss J Harper – Communications Officer

Others: One member of the public

1	Chairman's opening remarks and apologies for absence: The Chairman welcomed everyone to the April remote meeting and advised of the procedures.			Action
2	Declarations of interest: The following members declared a VAOI on item 6: - Cllr A Friend for No.1: Ref 21/00402 as the applicant he known to him, Cllr S Carlyle on Nos. 13 & 14 as applicant is known to her, Cllr C Turner on Nos. 7 & 8 as he knows the sole objector and Mrs Fogarty on No. 20 as the applicant is a neighbour.			
3	Minutes of the previous meeting held on 1 March 2021: Members RESOLVED: To accept the minutes of the Planning Committee meeting held on 1 March 2021 as a true and accurate record. (P) AF (S) ME Agreed. Cllr A Stroud abstained from voting.			
4	Statements received from members of the public on items relating to the agenda to be read out by the Committee Clerk: 3 statements were received and read out from members of the public relating to planning application 21/00287, 59 The Marina.			Committee Clerk
5	Correspondence received: Environment Agency response regarding Small Scale Planning Applications: Members RESOLVED: To note the response received from the Environment Agency and to take note of advice given on any similar future applications. (P) ME (S) AF All Agreed.			
6	Planning applications received:			Committee Clerk
	REFERENCE	ADDRESS	PROPOSAL	DECISION
	21/00402	Land South West of Sandwich Road Sholden Kent	Outline application for the erection of up to 117 dwellings with associated parking and means of access (all matters reserved except for access)	RESOLVED: Object as will have a negative impact on local highway infrastructure and will limit the width on the Sandwich Road, concerns over the affordability and types of houses being built, lack of environment friendly homes and materials being used, e.g. carbon neutral homes, solar panels or wind turbines, scale of development is too large. This development is not

			part of the land allocations in the 2006-2026 Local Plan or the current draft DDC Local Plan 2020-2040. P) SC S) ME Agreed. Cllr A Friend abstained from voting.	
21/00429	16 St Augustines Road, Deal, CT14 9NZ	Erection of a single storey side extension (existing outbuilding to be demolished)	RESOLVED: No objection. P) AF S) ME All Agreed.	
21/00415	43 St Leonards Road, Deal, CT14 9AU	Erection of single storey rear extension and detached outbuilding with exercise pool	RESOLVED: No objection. P) CT S) AF All Agreed.	
21/00247	30 Grange Road, Deal, CT14 9TS	Erection of single storey side and rear extensions with 5no. rooflights	RESOLVED: No objection, however, triple glazed windows would be preferred option. P) AF S) AS All Agreed.	
21/00275	301 London Road, Deal, CT14 9PP	Change of use of part ground floor retail (Class E) to be incorporated into existing single maisonette (Class C3). Part retail in ground floor retained within 'gallery' space.	Cllr S Carlyle declared a VAOI as applicant was previous neighbour. RESOLVED: No objection. P) AF S) CT Agreed Cllr S Carlyle abstained from voting.	
21/00436	68 Middle Deal Road, Deal, CT14 9RQ	Erection of a single storey attached garage	RESOLVED: No objection. P) AF S) ME All Agreed.	
21/00330	9 Beechwood Avenue, Deal, CT14 9TD	Erection of a two storey rear extension and front porch (existing rear extension to be demolished)	RESOLVED: Object as will be a loss of green space and is an over intensification of development. P) SC S) ME Agreed. Cllr C Turner abstained from voting.	
21/00331	11 Beechwood Avenue, Deal, CT14 9TD	Erection of a two storey rear extension with Juliette balcony and front porch (existing rear extension to be demolished)	RESOLVED: Object as will be a loss of green space and is an over intensification of development. P) SC S) ME Agreed. Cllr C Turner abstained from voting.	

21/00315	Minters Industrial Estate, Southwall Road, Deal	Erection of a single storey side extension and installation of new entrance door (existing outbuildings to be demolished)	RESOLVED: No objection. P) SC S) ME All Agreed.
20/01245	Site South Of, Marlborough Road, Deal, Kent	Outline application for the erection of up to 9no. dwellings (with all matters reserved)	Application was already refused by DDC prior to tonight's meeting. Members RESOLVED: Chairman in liaison with Committee Clerk to write to DDC to support DDC's decision to refuse application. P) ME S) SC All Agreed.
21/00269	57 Forelands Square, Deal, CT14 9DT	Erection of a single storey rear extension	RESOLVED: No objection. P) AF S) ME All Agreed.
21/00291	1 Patterson Close, Deal, CT14 9LZ	Erection of 2no. single storey side extensions with 3no. rooflights, front porch and cladding to front elevation (existing garage and front porch to be demolished)	RESOLVED: No objection. P) AF S) ME All Agreed.
21/00350	15 Coppin Street, Deal, CT14 6JL	Erection of a single storey rear extension	RESOLVED: No objection. P) ME S) AF Agreed Cllr S Carlyle abstained from voting.
21/00351	15 Coppin Street, Deal, CT14 6JL	Rear single storey kitchen/dining extension	RESOLVED: No objection. P) ME S) AF Agreed Cllr S Carlyle abstained from voting.
21/00133	7 Griffin Street, Deal, CT14 6LH	Replacement light well, metal grate with toughened glass and toughened glass up stand	RESOLVED: No objection. P) SC S) ME All Agreed.
21/00366	Ling House, 97 Beach Street, Deal, CT14 6JE	Replacement UPVC windows to rear elevation, replacement double glazed glass to front elevation windows, insertions of larger rooflight to front elevations, replacement of existing rooflight to rear, alterations to windows and doors, re-render all elevations	RESOLVED: No objection and commend the use of conservation style UPVC. P) SC S) ME All Agreed.
21/00400	173-175 Beach Street, Deal, CT14 6LE	Internal works to include: insertion of partition walls to ground & 1st floor; levelling part	RESOLVED: No objection. P) AF S) SC All Agreed.

			ground floor; removal of folding doors to form open-plan ground floor space; enlarge existing opening erection new internal balcony at 1st floor. External works to incl.: raising height of roof to existing single storey addition; enlargement of existing openings & insertion of double doors; replacement of ground floor window to door.			
	21/00233	The Fishermans Cottage, South Court, Deal, CT14 7AN	Erection of a first floor extension, terrace with glass balustrade	RESOLVED: Object, application is inappropriate within a conservation area. P) SC S) AF All Agreed.		
	21/00414	132 High Street, Deal, CT14 6BE	Erection of a detached building for mixed use ancillary to flat and craft studio business	RESOLVED: No objection. P) AF S) SC All Agreed.		
	21/00287	59 The Marina, Deal, CT14 6NP	Erection of a single storey pool house to rear, construction of a raised roof with 5no. rooflights, 3no. dormer windows with Juliette balconies to southern building, 11 no. flats to be reduced to 3no. flats and 1no. holiday let, raised decking areas, electronic gates, 1.8m high wall to south elevation, retaining wall to front elevation, creation of an additional vehicular access with associated parking, alterations to doors and windows	RESOLVED: Strongly object to this application on the following grounds: - Loss of housing, lack of information on materials being used, street scene image is unclear, will cause significant increase of public visitors as a holiday let, increased noise issues, the sun trajectory description is incorrect meaning there will be over shadowing and over looking, parking related issues as will cause tandem parking. P) SC S) AF All Agreed.		
7	Tree applications received:					Committee Clerk
	REFERENCE	ADDRESS	PROPOSAL	DECISION		
	21/00270	14 St James Close, Deal, CT14 9FG	T1 English Oak - reduce in height by four metres and reduce lateral spread by three metres. T2 Sycamore - reduce in height by three metres and reduce lateral spread by two metres	RESOLVED: No objection. P) AF S) ME All Agreed		
8	DDC decisions: Members RESOLVED: To note the report. (P) SC (S) AF All Agreed.					
	The Chairman closed the meeting at 8.55pm					
	Date of next meeting: 4 May 2021					

Deal Town Council
Town Hall, High Street, Deal, Kent. CT14 6TR.
Tel: 01304 361999 E-mail: deal.town.council@deal.gov.uk

**The minutes of the remote meeting of the Environment Committee
held on Monday 15 March 2021 starting at 7.15pm**

Present:

Cllr E Rowbotham – Vice Chairman
Cllr B Bano
Cllr T Thompson
Cllr T Bond
Mr David Carey (co-opted member)

Officers:

Committee Clerk: Kelly Lawrence
Project Officer: Adrian Oliver
Secretary: Una Finch
Communication Officer: Joanne Harper

Others: 0 members of the public

1.	Chairman's opening remarks: The Vice Chairman welcomed everyone to the remote meeting and advised on the procedures and reported apologies from Cllr Oliver, Cllr Farrington and co-opted member Sharon Danby.	Actions
2.	Declarations of interest: None received.	
3.	Minutes of the Environment Committee held on Monday 15 February 2021 for approval and signing: Members RESOLVED: To accept the minutes of the Environment Committee held on Monday 15 February 2021 as a true and accurate record (P) BB (S) TT 3 for 1 abstention motion carried.	
4.	Statements received from members of the public on items relating to the agenda: No statements had been received.	
5.	Correspondence Received: Members RESOLVED: To note the letter from Goodwin Academy. (P) TT (S) BB All agreed.	
6.	Report on No Idling Campaign: Members RESOLVED: 1. The Mayor to write to School Head Teachers inviting them to take part in the No-idling Poster Competition w/c 7 June 2021. 2. To confirm the Competition w/c 5 July 2021. 3. Competition to start 1 September 2021 ending 22 October 2021. (P) BB (S) TT All agreed.	Mayor Project Officer
7.	Share UK: Members RESOLVED: To postpone this agenda item to a future Environment meeting in order to find out more information on the project. (P) TT (S) TB All agreed.	Project Officer
8.	Update on the committee projects/initiatives: Members RESOLVED: To note the report (P) TB (S) TT All agreed.	
9.	Great British Spring Clean/ Litter Pick: Cllr Rowbotham gave a verbal report on the Great British Spring Clean/Litter Pick	
	The Chairman closed the meeting at 7.57pm	
	Date of next meeting – 21 April 2021.	

Deal Town Council
Town Hall, High Street, Deal, Kent. CT14 6TR.
Tel: 01304 361999 E-mail: deal.town.council@deal.gov.uk

**The minutes of the remote Transport and Infrastructure meeting
held on Wednesday 10 February 2021 starting at 7.15pm**

Present:

Cllr B Bano– Chairman	Cllr T Thompson
Cllr L Kettlewell– Vice Chairman	Cllr O Richardson
Cllr E Rowbotham (ex officio)	Mr I Killbery (co-opted member)
Cllr M Eddy	

Officers:

Committee Clerk: Kelly Lawrence	Others: 0 members of the public
Project Officer: Adrian Oliver	
Secretary: Una Finch	
Communications Officer: Joanne Harper	

1.	Chairman's opening remarks: The Vice Chairman welcomed everyone to the meeting and took the Chair as requested by the Chairman. He then reminded members of the procedures for during the remote Teams meeting. Apologies for absence had been received from Cllr Cronk and Derek Murphy (co-opted member)	Actions
2.	Declarations of interest: None received.	
3.	Minutes of the Transport and Infrastructure Committee meeting held on 16 December 2020 for approval: Members RESOLVED: To accept the minutes of the Transport and Infrastructure Committee meeting held on the 16 December 2020 with an amendment to item 6. Walmer Parish Council are looking into electric buses not responsive buses. (P) ME (S) TT 6 for 1 abstention.	
4.	Statements received from members of the public on items relating to the agenda: No statements had been received from the public.	
5.	Request for committee input to the DDC Local District Plan: Following discussion Members RESOLVED: All committee members to indicate by Monday 15 February by email to the Vice Chair and the Project Officer which specific policies from the DDC Local Plan they want to work on, any unallocated areas will be allocated by the Vice Chair and Project Officer. A report will be put together by the Vice Chairman and Project Officer ready to go to the Extraordinary Full Council meeting in March. (P) OR (S) ME All agreed.	Vice Chairman, Project Officer and All members
6.	Correspondence Received: (a) Response to the Mayoral letter sent regarding Brexit: Members RESOLVED: To note the letter and to write back to the Leader of KCC and ask if he received any reports by the Kent Resilience Forum concerning the lorry traffic chaos before Christmas as a result of the Border Closures. (P) ME (S) TT All agreed (b) Response received from Network Rail regarding Deal station – Access for All Project: Members RESOLVED: To note the report and to continue the dialogue and ensure we make representations directly with Network Rail and South-Eastern so they don't lose sight of our considerable interest in this project. (P) LK (S) ER All agreed. (c) Response to the Committee Chairman email to Kent Police regarding their ANPR camera extension plan: Members RESOLVED: To contact the local Community Safety Unit and Kent Police for clarity on previously unanswered questions. (P) LK (S) TT All agreed.	Chairman and Committee Clerk Chairman and Committee Clerk Chairman and Committee Clerk

7.	<p>Update from the committee Highways Improvement Task & Finish Group: Members RESOLVED: The HIP Task and Finish Group create a Highways Improvement Plan with a focus on benefitting vulnerable road users:</p> <ul style="list-style-type: none"> • Researching small necessary improvements to the Highway in the three Wards • Providing indicative costs for each individual improvement • Prioritising these improvements <p>The Highway Improvement Plan is then to be submitted to the Transport & Infrastructure Committee for review and approval. The Transport & Infrastructure Committee to then submit the Highways Improvement Plan to Full Council to request funding. The Highway Improvement Plan is then to be submitted to Kent Highway Services to for review. (P) ME (S) ER All agreed.</p>	Project Officer and Members
8.	<p>Update on the committee projects/initiatives: Members RESOLVED: To thank the Project Officer for the report and to note the report with the following amendments on the Other T&I initiatives section resolution from the T&I meeting on 14/10 to correct name from Bach to Back 16/12, to ask Cllr M Eddy to engage with Walmer Parish Council in looking further at the demand for electric not responsive buses and 14/10 to insert Kent Police Roads Enforcement and Safety before Survey. Action completed although the deadline had expired. (P) LK (S) ME All agreed.</p>	Project Officer
9.	<p>Report from Cllr Kettlewell on White Cliffs Community Rail Partnership Steering Group: Members RESOLVED: Report from Cllr Kettlewell on White Cliffs Community Rail Partnership Steering Group: Members RESOLVED: To note the written report and verbal update by Mr Ian Killbery and to contact by letter the Community Engagement Officer at DDC to request assistance in any future work with the local community when required. (P) ER (S) TT All agreed.</p>	Vice Chairman and Committee Clerk
	The Chairman closed the meeting at 8.45pm	
	Date of next meeting – 14 April 2021	