



Deal Town Council, Town Hall, High Street, Deal, Kent, CT14 6TR.
Tel: 01304361999 - Email: deal.town.council@deal.gov.uk - www.deal.gov.uk

To all Committee Members: You are hereby summoned to attend a meeting of the Transport & Infrastructure Committee at the Town Hall on **Wednesday 15 September 2021** at 7.15pm to transact the business shown on the agenda below.

To the press and public: There is limited public seating for this meeting. To reserve one of the seats please email deal.town.council@deal.gov.uk or call 07887491569 by 10.00am on Tuesday 14 September.

Any member of the public may submit a written statement of no more than 500 words relating to any item on this agenda. These must be received by 10am on Tuesday 14 September please email deal.town.council@deal.gov.uk or post to the above address

P.B.

Paul Bone – Deputy Town Clerk

Date: 08.09.21

AGENDA

1	Chairman's opening remarks	Chairman
2	Apologies for absence	
3	Declarations of interest: To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach 1
4	The minutes of the Transport & Infrastructure Committee meeting held on 14 July 2021 for approval: Decision required	Attach 2
5	Statements received from members of the public on items relating to the agenda to be read out by the Deputy Town Clerk (maximum 15 minutes): For councillor information	Deputy Town Clerk
6	DDC response regarding weeds on footpaths, gutters and car parks (decision required)	Attach 3
7	Kent Household Waste Recycling Centre Consultation (decision required)	Attach 4
8	Highways Improvement Plan Prioritisation Report (decision required)	Attach 5
9	Accessibility Update Report (decision required)	Attach 6
10	KCC Bus Consultation Update (decision required)	Attach 7
11	Update on the committee projects/initiatives: Report from Adrian Oliver: Information to note	Attach 8
	Date of next meeting: Wednesday 17 th November 2021	

Filming and audio recording of Town Council meetings, by representatives of the media and also by members of the public using small media tools, is permitted. Please refer to the council's protocol for recording of meetings for guidance, available to download on www.deal.gov.uk or on request.

Committee members: Cllr B Bano, Cllr David Cronk, Cllr T Bond, Cllr Mike Eddy, Cllr Oliver Richardson, Cllr E Rowbotham, Cllr Abigail Stroud, Cllr T Thompson and Mr P Inch, Mr I Kilberry,

Declarations of Interest

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

		ACTION
1	Chairman's opening remarks: The Chairman advised of the fire procedures and welcomed all to the meeting. He stated that he hoped the local transport operators would continue with covid precautions and encouraged everyone to be as cautious as they can be.	
2	Apologies for absence: Cllr A Stroud Absent: Mr P Inch and Mr I Killbery The Chairman advised that he had received an email from the co-opted member KCC Cllr D Murphy advising that due to work commitments he would be resigning with immediate effect from the committee.	
3	Declarations of interest: The Chairman declared a VAOI for agenda item 6 as he was a member of the church in Blenheim Road.	
4	The minutes of the Transport & Infrastructure Committee meeting held on 21 April 2021 for approval: RESOLVED: To accept the minutes of the Transport and Infrastructure committee meeting held on the 21 April 2021 as a true and accurate record. (P) OR (S) ME 4 for, 4 abstentions The Chairman signed the minutes	
5	Statements received from members of the public on items relating to the agenda to be read out by the Deputy Town Clerk (maximum 15 minutes): None received	
6	Correspondence Received: • Blenheim Road Area / Traffic Dominated Roads: Following discussion Members RESOLVED: That as Cllr Bond is also a Kent County Councillor he takes the 3 recommendations (To consider a traffic calming scheme in this area, to introduce a 20mph speed limit in this area and to make the Queen Street/West Street junction more pedestrian and cycling friendly) to the KCC Area Regional engineer and investigate the 3 recommendations through KCC and report back to the Transport and Infrastructure committee. (P) DC (S) OR All agreed • Bus Back Better: Members RESOLVED: That the Chairman writes to Philip Lightowler requesting more information regarding the consultation for the Bus Service Improvement Plan which is due to be published in October. The Vice Chairman to take the matter forward with the relevant authorities. (P) ER (S) OR All agreed	Cllr Bond Cllr Bano Cllr Cronk

7	Full Council Delegated Items Memo from the Deputy Town Clerk: Members RESOLVED: Agree to note (P) DC (S) ER All agreed	
8	Highspeed Service Reinstatement: Following discussion Members RESOLVED: The Chairman writes an open letter to Southeastern's Managing Director David Statham, requesting confirmation that the full High Speed Service will be resumed at the earliest opportunity. Depending on the response received, the Chairman, Vice Chairman and co-opted member Mr Killbery to pursue other routes in liaison with interested Stakeholders to encourage Southeaster to restore the full Highspeed service. (P) ER (S) TB All agreed	Cllr Bano Cllr Cronk Mr Killbery
9	Highways Improvement Plan: Members RESOLVED: The Project Officer to report back to committee with recommendations on how the works identified in the report can be prioritised and taken forward. (P) BB (S) ER All agreed Members further RESOLVED: To send an email to DDC raising concern at the weed on footpaths and gutters and ask when they will be addressing these. (P) TB (S) ER Agreed 1 abstention	Adrian Oliver Paul Bone
10	Active Travel Plan Funding – Making Walking & Cycling Irresistible: Following debate Members RESOLVED: To request the Project Officer submit the Making Walking & Cycling Irresistible in Deal report to KCC with the addition of Blenheim Road and St Leonards Road as possible areas of rat runs. Along side this to brief and negotiate with neighbouring councils to ensure support for these proposals. To set up a working group of Cllr Cronk, Cllr Bond and the Project Officer to review and develop the proposals in the report and report back to the Transport & Infrastructure committee in September. (P) DC (S) TT All agreed	Adrian Oliver Cllr Cronk Cllr Bond
11	Accessibility Update: Members RESOLVED: To move the recommendations Re-focus surveying on dropped kerbs as originally agreed by the Transport & Infrastructure committee; <ul style="list-style-type: none"> • All members of the Transport & Infrastructure committee to undertake surveys. and select specific roads along the Priority Routes to survey. • Committee Members' surveys to be submitted to the Project Officer as and when completed, but at the latest by Wednesday 1 September 2021, enabling a full report to be submitted to the next Transport & Infrastructure committee agenda. (P) ER (S) TT All agreed	All members Adrian Oliver
12	Update on the committee projects/initiatives: Members RESOLVED: To move the report. (P) DC (S) ME All agreed	
	The Chairman closed the meeting at 8.40pm	

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr B Bano, Chairman of the Transport & Infrastructure Committee;
Committee Members

From: Paul Bone- Deputy Town Clerk

Date: Tuesday 7th September 2021

Subject: **DDC response regarding weeds on footpaths, gutters and car parks.**

At the last meeting of this committee, it was resolved that the Clerk sends an email to DDC raising concern about the amount of weeds on footpaths and gutters and to ask when they will be addressing these.

The following response has been received from DDC:

Hi Paul,

This has been an exceptional growing season as we have seen with the amount of weed growth.

The responsibility for clearing weeds sits with Veolia as part of the waste and cleansing contract and is supported with funding from Kent Highways. The contract specification states quite simply:

"The Contractor is required to remove weeds and unwanted grass from all hard surfaces within Public Highways and car parks through the usual method of regular cleansing."

The obligation to spray twice yearly included within the previous contract was excluded from this contract due to the increased environmental concerns associated with wide spread weed-spraying.

Veolia's Service Delivery Plan SDP2 covering street cleansing, which sets out their plans to deliver the service states as follows:

Given the very wet weather we've seen over recent months, Kent have funded a one off weed spray which has been taking place over recent weeks and is now having a clear effect.

Regards

Roger

*Roger Walton
Strategic Director (Operations & Commercial)*

Decisions Required

Members to consider any further action they may require.

MEMORANDUM

To: Cllr B Bano, Chairman of the Transport & Infrastructure Committee;
Committee Members

From: Adrian Oliver

Date: Monday 6th September 2021

Subject: **KCC Household Waste Recycling Centre Consultation**

Kent County Council has launched a 'Booking to visit a Household Waste Recycling Centre' consultation. The consultation seeks views on the continuation of a booking system to visit KCC Household Waste Recycling Centres. The consultation is available until Thursday 30 September 2021.

The questionnaire & supporting documents can be found at www.kent.gov.uk/wasteconsultation. The pertinent six questions are below.

Q9. How positive or negative would you feel about using a booking system to access the HWRCs in the future? Select one option.

<i>Extremely positive</i>	<i>Quite positive</i>	<i>Neither positive nor negative</i>	<i>Quite negative</i>	<i>Extremely negative</i>	<i>Don't know</i>
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Q9a. If you answered that you felt 'extremely' or 'quite negative' about using a booking system to access the HWRCs, what is your main reason for this? Select one option.

- *It is an inconvenience to have to book*
- *I want to go on the day*
- *The requirement to book does not fit with my work/life patterns*
- *I do not find the booking system easy to use*
- *Other, please specify*

Q10. If you could make one improvement to the booking system, what would it be? Select one option.

- *Allow 'on the day' bookings*
- *Longer or different opening hours (please provide details)*
- *Increase number of slots available*
- *I wouldn't make any improvements*
- *Another improvement (please provide details)*

Q11. Any further comments you wish to make on the future use of a booking system, please provide them:

Q12. Do you think that residents from outside of Kent should be able to dispose of their waste at KCC HWRCs? Select one option.

<i>Yes for a charge</i>	<i>Yes free of charge</i>	<i>No</i>	<i>Don't know</i>
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Q13. If the opening hours of the HWRCs were to be extended for one day per week, which day(s) of the week would you be most likely to visit during the extended hours? Select all that apply.

<i>None</i>	<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>	<i>Sunday</i>	<i>Don't know</i>
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Decision Required

Members to consider responding as a Committee and or as individual Councillors.

DEAL TOWN COUNCIL MEMORANDUM

Attachment 5

To: Cllr B Bano, Chairman of the Transport & Infrastructure Committee;
Committee Members

From: Adrian Oliver

Date: Tuesday 7th September 2021

Subject: **Prioritising Highways Improvement Plan Works**

At the Transport & Infrastructure Committee on 15 July 2021, Members resolved: *The Project Officer to report back to committee with recommendations on how the works identified in the report can be prioritised and taken forward.*

The Highways Improvement Plan (HIP) is the only channel for the Town Council to request Highways works. KCC will review the HIP once a year and it may only be possible to deliver the top 1 or 2 priorities each year. So prioritisation is important.

The following criteria is recommended:

- The Council should aim to have proposed works from each of the Wards in the top three priorities.
- The prioritisation should align with the Transport & Infrastructure Committee objectives:
 - Continue to develop safe walking, cycling and accessible routes
 - Promoting use of public transport
- The greater the improvement, the higher up the prioritisation
 - So, as a simple example, a new drop kerb at a site with no existing drop kerb takes priority over a new drop kerb at a site with an existing old format one.
- Works that enhance another scheme have a greater priority

Below is the current HIP, unprioritised.

HIGHWAY IMPROVEMENT PLAN – Stage 1			ACTION PLAN – Stage 2		
Priority	Location	Problem and suggested remedy	Cost Estimate	Funding Source	Action/Programme (Who/When)
1.	<i>EXAMPLE: High Street between Post office and last property to the west of the garage</i>	<i>Speeding off peak. Reduce speed limit to 30mph</i>	<i>£500</i>	<i>i.e. DTC / KCC Member / Grant / other</i>	<i>1.Traffic survey of existing speeds. KCC 2.Review report and agree whether site suitable without further traffic calming measures. 3. If suitable then discuss with PC and give early advice on potential costs. 4. Agree the way forward – outline design/estimate including staff fees. July</i>
1.	A258 London Road	Drop Kerbs needed along this route			See report below

2.	A258 London Road: Grange Rd to Albert Rd	Inappropriately narrow pavement: Widen to a minimum of 1200mm			
3.	London Road: Grange Road Bus Stops	No crossing point for pedestrians for 500 yards: Install additional crossing point across London Road	£1,000	KCC Member	Project underway
4.	A258 113 London Rd Bus Stop	No raised kerb: Move bus stop a few metres to enable the installation of a raised bus stop kerb	KCC	KCC	Bus accessibility issue – KCC responsible as LTA
5.	B2056 Hamilton Rd / Telegraph Rd	No connectivity on the pedestrian and cycle desire line on Hamilton Road: Physically connect the Victoria Park Shared Use Path and Telegraph Road Shared Use Path across Hamilton Road.			
6.	College Road / Ark Lane	Hazard to wheelchair and mobility scooter users: Install pedestrian dropped kerbs both sides of Ark			
7.	Chapel Street	Despite existing signage large vehicles using Chapel Street and damaging properties. Redesignate street Access Only and No Through Road			
8.	Chapel Street / Middle Street	Despite existing signage large vehicles using Chapel Street and damaging properties. Close junction to vehicles			
9.	High Street	Vandalised Tree – replant	KHS	KHS	19/4/21: KHS Fault Report No. 567730 – awaiting response

Drop Kerb Report London Road A258

Location	Work Required
Bowling Green Lane	Install tactile pedestrian dropped kerbs both sides of Bowling Green Lane replacing old inappropriate lipped dropped kerbs
Claremont Road	Install tactile pedestrian dropped kerbs both sides of Claremont Road replacing old inappropriate lipped dropped kerbs

Grange Road	Install tactile pedestrian dropped kerbs both sides of Grange Road replacing old inappropriate lipped dropped kerbs
Cowper Road Junction	Install tactile pedestrian dropped kerbs both sides of Cowper Road replacing old inappropriate lipped dropped kerbs
Lion Court Access	Remove wide corner radii and improve pavement to be continuous smooth surface
The Grove	Install tactile pedestrian dropped kerbs both sides of The Grove replacing old inappropriate lipped dropped kerbs
Albert Road	Install tactile pedestrian dropped kerbs both sides of Albert Road on the desire line replacing old inappropriate ill-positioned lipped dropped kerbs
Mill Road	No crossing point for wheelchair, mobility scooter, buggy and pram users: Install pedestrian dropped kerbs north & south of London Road
Astor Drive	Hazardous pedestrian crossing over Astor Drive: Reduce corner radii at Astor Drive and instal pedestrian dropped kerbs

Decisions Required

Members to consider the proposed criteria for prioritising the HIP Works.

**DEAL TOWN COUNCIL
MEMORANDUM**

Attachment 6

To: Cllr B Bano, Chairman of the Transport & Infrastructure Committee;
Committee Members

From: Adrian Oliver

Date: Monday 6th September 2021

Subject: **Accessibility Project Update**

At the Transport & Infrastructure Committee on 15 July 2021 Members resolved: *to re-focus surveying on dropped kerbs as originally agreed by the Transport & Infrastructure Committee;*

- *All members of the Transport & Infrastructure committee to undertake surveys and select specific roads along the Priority Routes to survey.*
- *Committee Members' surveys to be submitted to the Project Officer as and when completed, but at the latest by Wednesday 1 September 2021, enabling a full report to be submitted to the next Transport & Infrastructure committee agenda.*

The survey sheet, with an example and the map of the priority routes was included in the report.

To date, no surveys have been received.

Routes		Members
Route 1	Sandown Castle - Deal Castle (Walmer Castle)	
Route 2	North Deal – Station Road via Sydney Road	
Route 3	(Walmer Village) Deal Castle – Union Road	
Route 3a	Deal Town Centre - east/west roads	
Route 4	Mill Hill - Deal Town	
Route 5	Mill Hill – Mongeham Road	
Route 6	Mongeham Road – Deal Town	
Route 7	(Sholden) Church Lane – Deal Town	

Officer Recommendations

Committee Members to select specific roads along the Priority Routes to survey.

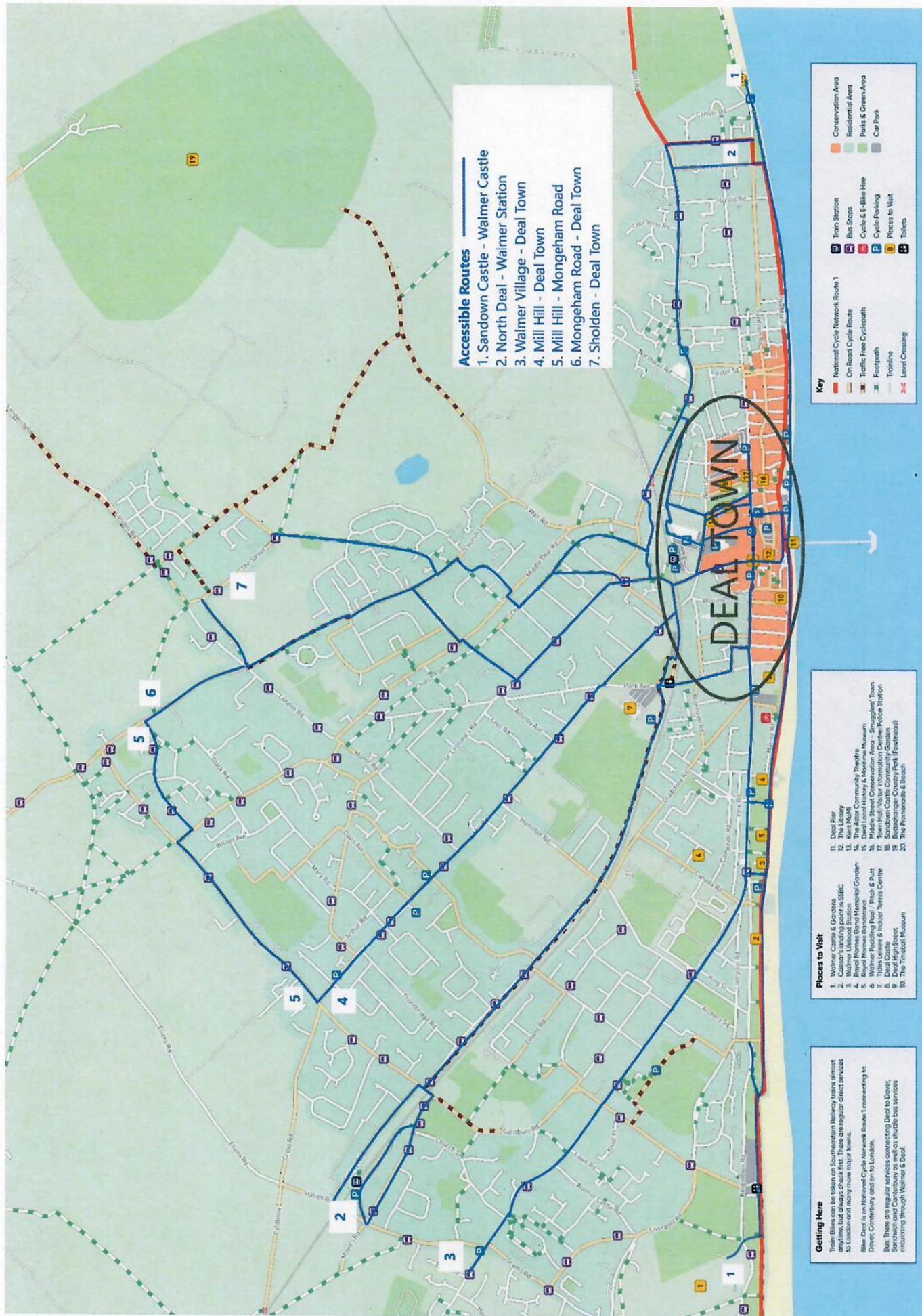
Committee Member's Surveys to be submitted to the Project Officer as and when completed.

Chairman's Recommendation

Explore funding sources for the installation of drop kerbs at two sites – Ark Lane & London Road - and submit a request to Kent Highways.

Decisions Required

Members to consider the above recommendations.



Drop Kerb Survey

Route:				
Side:	North	South	East	West
Junction Format:	T Junction	Cross Road	Entrance	Footpath End
Minor Road (name)				
Major Road (name)				
Drop Kerb	Yes	No		

If YES					
Both Sides	Yes	No			
1. Condition?	OK	Poor		2. Condition?	OK Poor
1. Tactile Surface	Yes	No		2. Tactile Surface	Yes No
1. On desire Line?	Yes	No		2. On desire Line?	Yes No
1. Width?	OK	Narrow		2. Width?	OK Narrow
1. Lip?	No	High / Slight		2. Lip?	No High / Slight
1. Incline?	OK	Steep		2. Incline?	OK Steep
1. User Visibility	Good	Poor		2. User Visibility	Good Poor
1. Driver Visibility	Good	Poor		2. Driver Visibility	Good Poor
1. Parked Vehicles	No	Yes		2. Parked Vehicles	No Yes

If NO					
Footway both sides?	Yes	No			
1. Desire Line?	Yes	No		2. Desire Line?	Yes No
1. User Visibility	Good	Poor		2. User visibility	Good Poor
1. Driver Visibility	Good	Poor		2. Driver Visibility	Good Poor
1. Parked Vehicles	No	Yes		2. Parked Vehicles	No Yes
1. Drain	No	Yes		2. Drain	No Yes
1. Road Markings	No	Yes		2. Road Markings	No Yes

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr B Bano, Chairman of the Transport & Infrastructure Committee;
Committee Members

From: Paul Bone- Deputy Town Clerk

Date: Tuesday 7th September 2021

Subject: **KCC Bus Consultation**

KCC launched an online Bus Service Consultation Plan that they stated offered a real opportunity to shape the bus service of the future in line with the needs of Deal and its surrounding Parishes. As the Consultation closed before the next T&I meeting, the Town Clerk agreed to submit a response on behalf of the Council using her delegated authority.

A memo was sent out to all Cllrs requesting any information that they would like to be considered for inclusion in this response.

The Town Clerk based her recommendation on;

The report on 'Bus Back better' that went to T&I in April
Feedback from reception on queries from members of the public
The minutes of the KALC online meeting which was held to discuss the consultation between themselves and local Parishes
Comments submitted from the Chairman of T&I

The following response was submitted under delegated powers to the consultation. This was agreed by the Chairman of the committee:-

The bus waiting room in South Street updated and improved, and to have available paper copies of timetables.
A bus stop outside Deal Railway station, and bus information to be available there.
There should be space on all buses for luggage, pushchairs and wheel chairs. Rural bus services should be able to carry bicycles.
Improved connections for Deal with more regular services throughout the day and an evening timetable.
A 'Socially required' service to be extended to Deal and the surrounding area
The need to avoid duplication of service on 80/93 and greater publicity for use of 541 bus.
A focus on demand responsive buses
Development and use of electrically powered buses
To involve and engage the Joint Transport Advisory Board on bus related issues, and also KALC locally and/or Town and Parish Councils to be engaged in the development of the bus service improvement plan
106 money to be used where possible to fund the above.

The Town Clerk also noted that there will be a second consultation phase, and hoped that the T&I committee would be able to discuss this in more detail when this became available.

An interim report has been issued by KCC following the initial consultation (please see attached)

Report received from the Chairman of the Committee

At my request KALC held an online meeting to discuss the bus service improvement plan. A number of issues were identified which were considered for inclusion into the Town Councils response to the consultation. The importance of working together across Deal and its hinterland with an agreed voice on a number of issues was also discussed. It was also agreed that councils need to continue to raise bus related issues with the JTAB.

When the outcome of the improvement plan is known and the resources required are identified, it was suggested that a further meeting, sponsored by KALC would be helpful. It is hoped that DTC can help to facilitate this process and play an active part of in the development of 'bus back better'

Chairman's Recommendation:

To authorise the Clerk of the committee in consultation with the Chairman and Vice Chairman to facilitate and work with KALC and adjacent parishes in organising future meetings and liaison connected with the bus service improvement plan.

Decisions Required

Members to consider the above recommendation.

**DEAL TOWN COUNCIL
MEMORANDUM**

Attachment 8

To: Cllr B Bano, Chairman of the Transport & Infrastructure Committee;
Committee Members

From: Adrian Oliver

Date: Tuesday 7th September 2021

Subject: Transport & Infrastructure Committee Projects as at 7th September 2021

Please find below the latest Transport & Infrastructure Project status update for your information.

Project	Activity	Status
Walking	DTC signage (fingerposts)	Full Report in November
	Accessibility routes	Agenda Item
	Pedestrianisation	Pending Full Council
Public Transport	Station Access for all	NwR continuing progress to Design Phase
Active Travel	Traffic management	Sub-group meeting
Highways Improvement Plan	Highways Improvement Plan	On-going