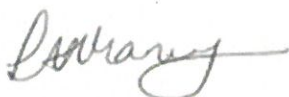


To all Committee Members: You are hereby summoned to attend a meeting of the Transport & Infrastructure Committee at the Town Hall on **Wednesday 11th May 2022** at 7.15pm to transact the business shown on the agenda below.

Members of the public and press are welcome to attend

Any member of the public may submit a written statement of no more than 500 words relating to any item on this agenda. These must be received by 10am on Tuesday 10th May by email to deal.town.council@deal.gov.uk or post to the above address. These statements will be circulated to all present at the meeting and become part of the public record of the meeting, names will be redacted.



Laura Marney – Committee Clerk

Date: 5th May 2022

AGENDA

1	Chairman's opening remarks	Chairman
2	Apologies for absence	Committee Clerk
3	Declarations of interest: To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach 1
4	Public Participation and Statements received: For councillor information: Members of the public may make representations, answer questions and give evidence at the meeting in respect of the business on the agenda. This shall not exceed 15 minutes.	
5	The minutes of the Transport & Infrastructure Committee meeting held on 16th March 2022 for approval and signing: Decision required	Attach 2
6	Correspondence received: 1) Traffic calming - Saint Leonards Road: Decision required 2) Deal Speaking Up Group – Disabled Parking Beach St: Decision required 3) Deal Fair Trade Network – Signs in deal: Decision required	Attach 3 Attach 4 Attach 5
7	Highways Improvement Plan – Traffic Calming: Decision required	Attach 6
8	Town Signage – Fingerposts: Decision required	Attach 7
9	Cycle Friendly Deal 2 Update: Information to note	Attach 8
10	Deal Station Accessibility Update: Information to note	Attach 9
11	White Cliffs Community Rail Partnership: Information to note	Attach 10
	Date of next meeting: 13th July 2022	
Filming and audio recording of Town Council meetings, by representatives of the media and also by members of the public using small media tools, is permitted. Please refer to the council's protocol for recording of meetings for guidance, available to download on www.deal.gov.uk or on request.		
Committee members: Cllr B Bano, Cllr David Cronk, Cllr T Bond, Cllr Mike Eddy, Cllr Oliver Richardson, Cllr E Rowbotham, Cllr Abigail Stroud, Cllr T Thompson and Mr P Inch		

Declarations of InterestDisclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

The Minutes of the Transport & Infrastructure Meeting held on 16th March 2022 at 7.15pm

Present: Cllr B Bano (Chairman) Cllr O Richardson
Cllr D Cronk (Vice-Chairman) Cllr T Thompson
Cllr M Eddy Cllr C Turner (Ex-Officio)

Officers: Mr P Bone – Deputy Town Clerk Other: 0
Mrs L Marney – Committee Clerk

MINUTES

1	Chairman's opening remarks: The Chairman welcomed everyone to the meeting and read out the fire evacuation procedures and asked that all phones were turned off or put to silent.	Chairman
2	Apologies for absence: Cllr E Rowbotham, Cllr T Bond and Cllr A Stroud.	
3	Declarations of interest: None received.	
4	Public Participation and Statements received: For Councillor information: Members of the public may make representations; answer questions and give evidence at the meeting in respect of the business on the agenda. This shall not exceed 15 minutes: None Received	
5	The minutes of the Transport & Infrastructure Committee meeting held on 12th January 2022 for approval: Members RESOLVED: To accept the minutes of the Transport & Infrastructure meeting held on the 12 th January 2022 as a true and accurate record. (P) ME (S) TT. 5 For, 1 Abs. Agreed. The Chairman duly signed the minutes.	Chairman
6	Correspondence received: Members considered a letter from a Deal resident regarding the opening times of Deal Railway Station Ticket Office. Members RESOLVED: The Chairman to write a letter to Southeastern raising the concerns and issues of the Committee regarding the opening times of Deal Railway Station Ticket Office. The Chairman and Cllr Richardson to request that the CRP raise the issue at their next meeting. The Chairman to also write back to the resident and advise the action the Committee has taken. (P) TT (S) DC. All Agree	Chairman Chairman/ Cllr Richardson Chairman
7	High Street Traffic Regulation Order Update: Members RESOLVED: That whilst the TRO application is being prepared and processed by Kent County Council, the temporary closures of the High Street between Stanhope Road and Union Road on Saturdays between 10am – 2pm should continue beyond 31 st March and be funded from the T&I budget. (P) OR (S) DC. All Agreed.	Deputy Town Clerk
8	Accessibility Survey Report: Following a discussion Members considered the survey report and RESOLVED: To prioritise the pedestrian crossings identified with ratings 1 and X on the survey and include them in the first presentation of the Highways Improvement Plan application to Kent County Council. (P) ME (S) DC. All Agreed.	Deputy Town Clerk
9	Highways Improvement Plan: Members debated possible traffic calming measures for St Richards Road and the limitations with this being a major road. Members RESOLVED To add to the HIP that KCC are requested to use a coloured	

	<p>Hi-Grip road surface when resurfacing St Richards Road (P) ME (S) OR. All Agreed</p> <p>Members further RESOLVED: The remaining item on the HIP; traffic calming measures, to be brought back to the next meeting when an update from officers on Faversham 20's Plenty scheme will be considered. (P) ME (S) DC. All Agreed.</p>	<p>Deputy Town Clerk</p> <p>Committee Clerk</p>
10	<p>KCC Consultation – Bus Funding Reduction Public Consultation: Following a discussion Members RESOLVED:</p> <p>a) To use Deal Council's Website and Facebook page to make Deal residents aware of the current ongoing consultation and to provide a link.</p> <p>b) The Chairman in liaison with the Deputy Town Clerk to write to Kent County Council expressing concerns of this committee regarding the following:</p> <ul style="list-style-type: none"> • That the variants the Prime Minister proposed recently regarding bus transportation are not being adhered to. • Requesting no reduction of services in Deal and surrounding villages as there is a limited bus service already and the withdrawal of buses 541, 542 and 544 would impact drastically on the local rural community • Requesting that bus services should be increased and improved not withdrawn. <p>c) The Chairman to also make a representation to KALC on the above concerns.</p> <p>(P) ME (S) OR. All Agreed.</p>	<p>Deputy Town Clerk</p> <p>Chairman/ Deputy Town Clerk</p> <p>Chairman</p>
11	<p>DDC Consultation – Indoor Sports Facility Strategy – Town and Parish Councils Consultation Questionnaire: Cllr Richardson declared a VAOI on this item as this comes under his portfolio as a DDC Councillor. Members RESOLVED: To respond to the questionnaire with the following recommendations; in response to questions 6 & 7 that an indoor pool and boxing & martial arts are needed in the Deal area. In relation to question 8 regarding future provision that Taekwondo and Greco-Roman Wrestling be submitted. Members delegated authority to the Committee Clerk to reply to the questionnaire with the responses above, deadline for this consultation is tomorrow (17th March 2022). (P) ME (S) TT. All Agreed.</p>	<p>Committee Clerk</p>
12	<p>Town Signage – Update report on fingerposts: Members RESOLVED: To note the information. (P) DC (S) OR. All Agreed.</p>	
	<p>The Chairman closed the meeting at 8.16pm</p>	

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Members of the Transport & Infrastructure Committee
From: Cllr B Bano, Chairman of the Transport & Infrastructure Committee
Date: 3rd May 2022
Subject: Traffic Calming - Saint Leonards Road

I have received correspondence from a Deal resident raising concern about the speeding of vehicles in Saint Leonard's Road.

The resident is in the process of raising a residents' petition to seek the introduction of traffic calming along this road.

Recommendation:

Members of the T&I Committee add Saint Leonard's Road to the Highways Improvement Plan for traffic calming measures.

Decision Required:

Members to consider the above and decide whether to add Saint Leonard's Road to the Highways Improvement Plan for traffic calming measures.

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Members of the Transport & Infrastructure Committee
From: Cllr Ben Bano, Chairman of Transport & Infrastructure Committee.
Date: 3rd May 2022
Subject: Deal Speaking Up Group – Disabled Parking Beach Street

At a recent meeting of the Deal Speaking Up Group I was asked to bring to the attention of this Committee the unsatisfactory nature of the disabled parking spaces on the seafront in Deal.

With particular reference to Beach Street, it was pointed out to me that there is insufficient room both at the sides of the spaces and also behind spaces for people to be able to manoeuvre wheelchairs etc.

It is unlikely that they meet current requirements.

Recommendation:

The Chairman of this committee to write to Kent County Council and Dover District Council in liaison with the Committee Clerk to raise this concern.

The Chairman to advise Deal Speaking Up Group of any future developments.

Decision Required:

Members to consider the above recommendation.

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr B Bano, Chairman of the Transport & Infrastructure Committee; Committee Members
From: Laura Marney - Committee Clerk
Date: 3rd May 2022
Subject: Deal Fairtrade Network - Signs in Deal

The Town Clerk received the following request from Deal Town Fairtrade Network and advised them that it would be considered by this committee.

- To ask the Town Council to request the DDC Joint Transportation Committee supply Fair Trade signage at the various entrances to Deal. Many other Fairtrade towns have this signage in place.
- The Council's website states that Deal is a thriving town in which to live, work and visit and the addition of Fairtrade signage at strategic points in Deal would benefit the Town.

Decision Required:

Members to consider the above request.

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr B Bano, Chairman of the Transport & Infrastructure Committee; Committee Members
From: Laura Marney - Committee Clerk
Date: 27th April 2022
Subject: Highways Improvement Plan – Traffic Calming

At the Transport and Infrastructure meeting on 16th March 2022 Members *RESOLVED: The remaining item on the HIP; traffic calming measures, to be brought back to the next meeting when an update from officers on Faversham 20's Plenty scheme will be considered.*

The Faversham 20s Plenty Scheme is now complete and being implemented throughout the residential streets of Faversham. The scheme aim was to provide an environment which encouraged more walking and cycling therefore reducing the need for motorised vehicles in the local area. This scheme took five years of campaigning and discussions to get to a trial stage. The feedback that was gathered showed that most residents supported the scheme with 37% of respondents against.

The Faversham 20s Plenty scheme cost on average £5 - £10 per head of population, and with Deal having a residential population of approximately 32,000 this would incur a cost to Deal Town Council of between £160,000 - £320,000 if members were to consider a Town wide scheme.

The following links will provide further information on Faversham 20s Plenty scheme if Councillors wish to look at this in more detail.

<https://favershamtowncouncil.gov.uk/community/20s-plenty-for-faversham/>

<https://letstalk.kent.gov.uk/faversham20mph>

Based upon the information in Faversham 20s Plenty report on Faversham Town Council website that advises the timescales involved, projected cost of a town wide scheme, the Committee Clerk and R.F.O. have the following recommendation.

Recommendation;

Members to decide and identify any roads in Deal that they want added to the Highways Improvement Plan for 20mph speed limits.

Decision Required:

Members to consider the above recommendation.

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr B Bano, Chairman of the Transport & Infrastructure Committee; Committee Members
From: Laura Marney - Committee Clerk
Date: 4th May 2022
Subject: Town Signage – Fingerposts

At the Transport and Infrastructure meeting on 16th March 2022, the Committee Clerk updated the Committee advising that we were still awaiting quotations from the initial manufacturer Broxap and from various contractors who can refurbish and replace the necessary fingerarms of the four Broxap Signage Columns that Deal Town Council have in locations within the town; on Beach Street between the Pier and the Royal Hotel, at the end of the High Street/South Street, at the Middle Street Car Park by the Library and on the junction with Union Road/High Street. **(Updated Town Signage Condition Report attached for your information).**

The Committee Clerk contacted Broxap the original manufacturer who made the columns and fingerarms and asked them to provide quotations to replace the Town Hall and Tourist Information fingers so that the information is combined into one finger with the wording "Town Hall & Tourist Info symbol" with correct distances as the Tourist Information Centre is now located at the Town Hall.

The quotation also includes one new fingerpost for Sandown Castle Community Garden that was previously agreed by this committee. This finger can be added to the Fingerpost column located on Beach Street between the Pier and the Royal Hotel, this signpost currently only has 7 fingers and the maximum is 8.

Manufacturer	Description	Cost
Broxap	5 x New Cast Aluminium Standard Fingerarm + carriage charge	£1,001.00 + VAT

The Committee Clerk also contacted numerous local contractors again regarding refurbishment of the Town Fingerposts, as previous quotations were out of date, to request that they requote for the refurbishment of all Columns and fingerarms, including removal of the incorrect fingerarms and replacing them with new fingerarms as well as the Sandown Castle Community Garden finger. The replacement fingerarms to be purchased by DTC from Broxap.

From the 8 local contractors that were contacted we have received 3 quotations back, other contractors stated that they could either not do the work or were too busy at the current time to take this project on.

Contractor	Description	Cost
A – New Romney	Guideline price for work to be completed from the condition report and information report provided.	£9,000 + VAT
B - Canterbury	Clean and repaint in black Hammerite paint 4x signposts. Clean all fingers of the posts. Renew resin between base and post of 1x signposts. Remove 8x finger posts. Replace 5x finger posts with new ones provided by the council. Price includes all material (unless stated), labour costs & waste removal	£5,700 inc. VAT
C - Dover	Preparation of works and remedial work to metal works as identified in report. Strip back paintwork on columns and prep undercoat and redecoration inclusive of materials. Installation of 5 new fingerarms and removal of existing fingerarms.	£5,200 inc. VAT

Details of the suppliers have been provided in your 'pink papers'

As this project is over the £5000 threshold that this Committee can authorise, the final decision to proceed will need to be in the form of a recommendation to Full Council as per DTC's Financial regulations and this Committee's terms of reference.

Recommendations:

- Members to consider and agree that the Sandown Castle Community Garden fingerarm be abbreviated to 'Sandown Castle Comm Garden' as the maximum of characters including spaces on each fingerarm is "26".
- Members to consider purchasing from Broxap 5 new fingerposts; 4 x Town Hall & Tourist Info symbol and 1 x Sandown Castle Comm Gardens, at a cost of £1,001 plus VAT.
- Members to select the most suitable contractor to carry out the refurbishment of the Fingerposts from the possible contractors above.
- Should members agree to go ahead with the refurbishment, a recommendation is made to Full Council to agree that the project can proceed and that the cost of the refurbishment is charged to the T&I budget.

Decision required:

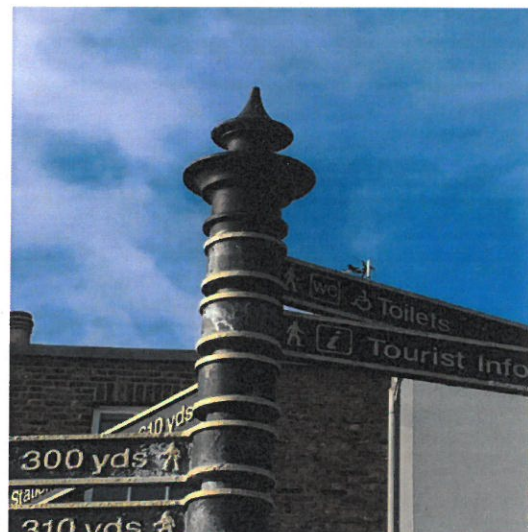
Members to consider the above recommendations.

TOWN SIGNAGE REPORT

This report has been carried out to re-evaluate the condition of the four Broxap Signage Columns that Deal Town Council have in various locations within the town; on Beach Street between the Pier and the Royal Hotel, at the end of the High Street/South Street, at the Middle Street Car Park by the Library and on the junction with Union Road/High Street.

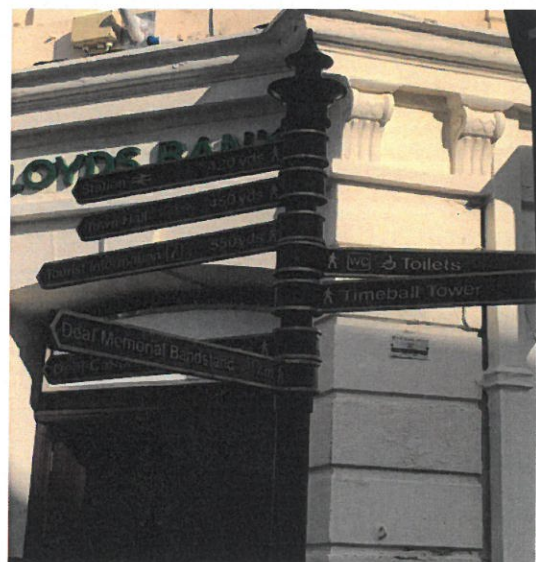
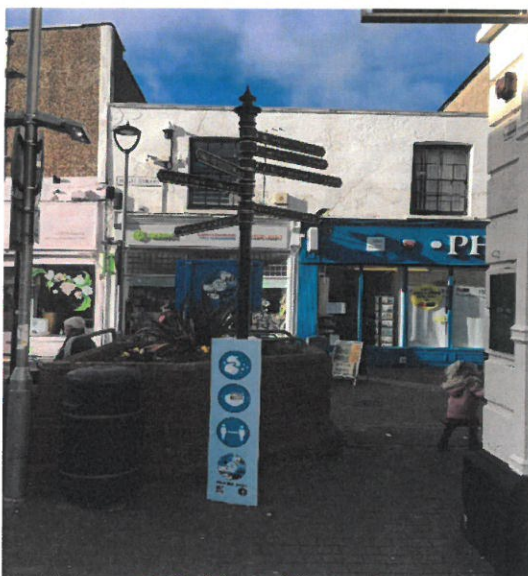
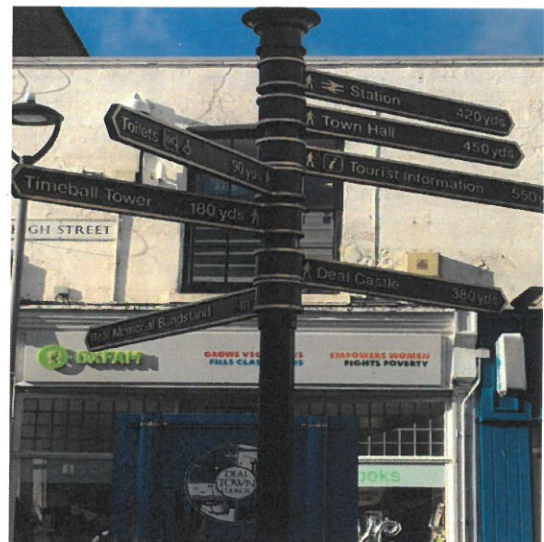
1. Beach Street

This post sits between the Pier and the Royal Hotel and is open to the elements as it is on the seafront promenade and suffers from sea spray during rough sea conditions. The column itself does not look appealing as there are remnants of old sticky labels that have been removed, the column contains seven fingers, the tourist information is pointing in the direction of the Town Hall, where it is now located and states 400 yards (is the distance correct). There is no reference to the Town Hall on the post however there is sufficient room to add another finger as I understand the maximum fingers per post is eight.



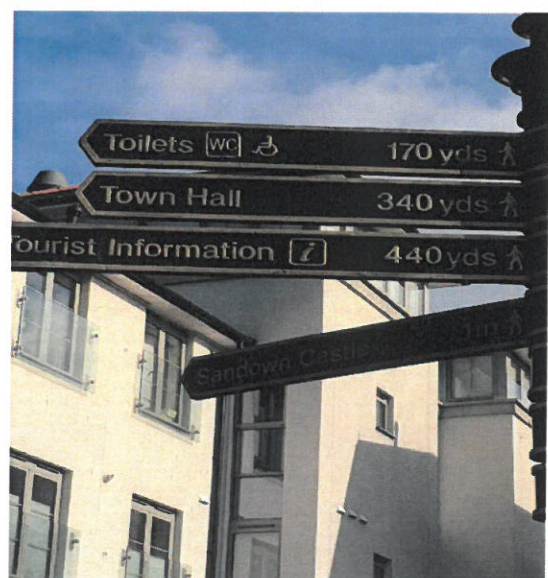
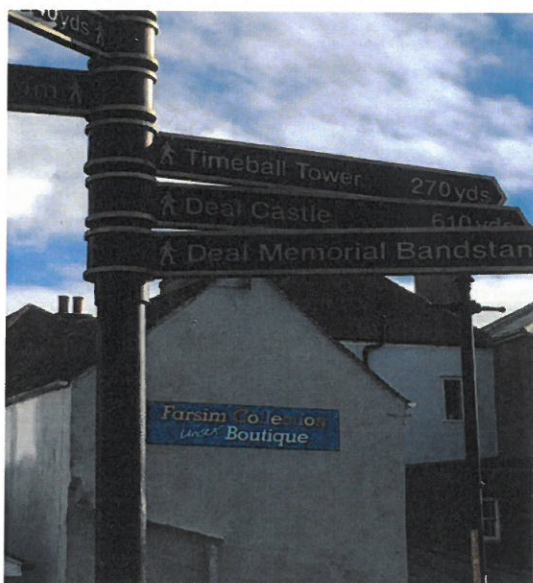
2. High Street/South Street

This post has seven fingers and is located at the end of the High Street by South Street adjacent to the brick planter, it may have previously been subject to vandalism as the resin compound that joins the two sections of the column has been removed and the column is now badly corroded between the sections. The Column currently has a cover from DTC relating to Covid hygiene practices which does hide the corrosion. The fingers themselves are not in bad condition, however some are not pointing in the right direction, the finger for the Deal Memorial bandstand is pointing towards the shops, the finger for Deal Castle is pointing up the High Street. The Tourist information finger is pointing the same way as the Town Hall where it is now located, however it states 550 yards and the Town Hall finger states 450 yards.



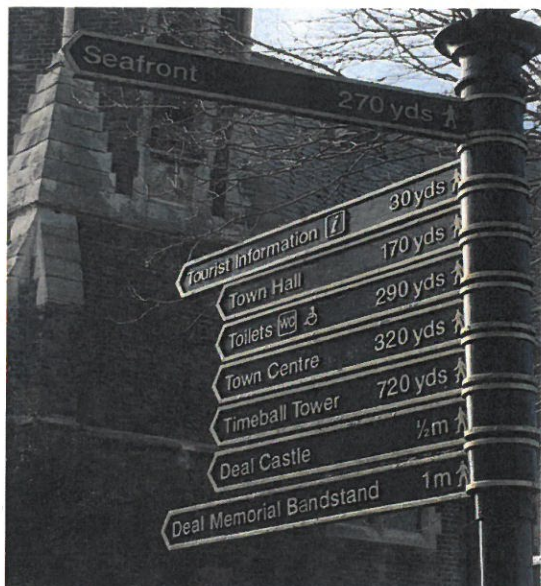
3. Middle Street Car Park (Library)

This post is located on the corner of the entrance to the Middle Street Car park and to the rear of the Library, it is also showing signs of vandalism and there is damage to the resin compound between the two sections of the column. This post has 8 fingers which is the maximum number. The fingers seem to be in a reasonable condition, the finger for the Deal Memorial Bandstand it is slightly out of line and pointing more towards the high street, the finger for the Tourist information states 440 yards which is 100 yards past the town hall 340 yards where the tourist information is now based.



4. Union Road/High Street

This post is located at the junction of the High Street with Union Road. This post is in relatively good condition apart from a few old stickers/labels on the column, all fingers seem to be in a good state aswell. This post contains eight fingers which is the maximum, all fingers are pointing in the right direction. The finger that indicates the Tourist Information Centre 30 yards is incorrect as this is now based at Town Hall and that finger shows 170 yards.



Conclusion:

- The post in High St/South needs urgent attention due to corrosion where the two sections meet, the resin compound should be replaced to prevent further damage.
- All posts require repainting to enhance the look of the columns, priority to the post on Beach Street seafront as this has suffered from sea spray.
- The fixings of all the fingers should be checked in regards to their condition as they may be subject to corrosion, this evidence was hard to inspect from just taking photos.
- The fingers on all four of the posts that indicate Tourist Information Centre need to be replaced as the distances are incorrect.
- Posts for High St/South St and Library need some fingers to be repositioned.
- The post on Beach Street does not have a finger pointing to Town Hall.
- The majority of fingers are in a good state and could just do with a clean to make them more visible to the public, if this is possible.

MEMORANDUM

TO: Cllr B Bano Chairman of the Transport & Infrastructure committee, committee members
FROM: CFD Steering Group
DATE: 3 May 2022
SUBJECT: Cycle Friendly Deal part 2

The aim of the CFD part 2 project is to continue influencing residents of Deal and surrounding areas to use their cars less, hence reducing emissions, easing traffic levels, reducing strain on parking spaces etc.

Before DTC's Project Officer left the organisation a range of events and activities were suggested, to be led by him. The steering group were keen to make this more manageable by reducing the list (as presented in Jan 2022 at the T&I meeting). The group met in February and agreed that phase 2 should focus less on activities which would require substantial officer input, and more on informing and influencing work.

These are the key elements which it is feasible to maintain, with input from the Committees Clerk:-

- *Keep up the Cycle Friendly Deal Online Hub,*
- *Cycle Friendly Deal Facebook pages.*
- *Promote via our social media Cycle September, the Big Pedal, Bike Week, School Streets & Bikeability*
- *Invite Dr Bikes to come to the Undercroft in summer*
- *Reprint if necessary and distribute the Cycling & Walking Map through our TI work*
- *Promote Deal-e-Bikes with Your Leisure including events, special offers and local advertising*

The Ebike Hire scheme, presently being carried out in partnership with Your Leisure, is set to continue till November 2022. A decision will need to be made in due course on how the scheme might continue or on finding an alternative future for the Ebikes.

Mr Ian Barker, Head of Community & Funding at Your Leisure have provided the following information

Usage: these are the number of bikes hired.

General public: Nov 8, Dec 4, Jan 4, Feb 10, Mar 6, Apr 4, total 36, these are the number of bikes hired.

KCC Cycle training sessions: Nov 1, Dec 1, Jan 1, Feb 4, Mar 3, Apr 1, total 11, which is 33 users, including the instructor.

Marketing:

One of the e-bikes is set up in the Tides Leisure Centre entrance to try and attract interest, from the 100s of users we have every day.

We have positioned the service on <https://www.whitecliffscountry.org.uk/things-to-do/leisure/tides-leisure-centre> & <https://www.whitecliffscountry.org.uk/things-to-do/cycling/cycle-shop-and-cycle-hireto> to help promote them to tourists.

The jpeg attachment "Membership postings", shows an example of how we promote the service to all our Leisure Centre members, (circa 4000 members) through Your Leisure newsletters.

We obviously use social media to promote the service, but please see the following two examples below of how we have used social media to promote the Deal-e-bike service, in conjunction with "other" initiatives we have taken.

"Dr Bike sessions," initiative.

During November/December we delivered 2 "Dr Bike" sessions from Tide's Leisure Centre, in conjunction with the Deal-e-bikes and Cycling UK. A project to encourage people to get back on their bikes or try the e-bikes.

Please see the attached 2 images of the activity and attachment "Facebook reach," which is a typical example of the social media reach we achieve, in this example over 4,500 people would have seen this on their Facebook timeline at least once.

Also we sent out this blog to circa 4,000 of our members, <https://yourleisure.uk.com/community-cycling-initiative-success/>

"Improving over 55s wellbeing," initiative.

During January and February, we promoted the bikes as part of an initiative to encourage older people, "grandparents," etc. to get out on the bikes, with or without their grandchildren. We discounted the rates to attract more usage, at what is typically a quieter time of year. See word doc attachment "over 55s promo," which shows the "reach" we achieved, in this example over 9,500 people would have seen this on their timeline at least once.

Here is a brief overview of what we are planning:

We have recently employed the services of a new Your Leisure Community colleague, Loz Elliott. Part of her job role is to drive the usage of the Deal-e-bikes.

She is currently setting up a "promotion" for the May half term to significantly increase hirings during this week, both from local residents and visitors.

We will introduce a discounted price, which will be underpinned by other funding we have for increasing activity.

Loz will then review the success of this and use learnings to tweak/replicate this for the summer holidays.

In between the school holidays, we will market the e-bikes as a way for people living with health conditions and/or older people who may normally struggle with a "manual" bike, as a way to get active. We will again create a discounted value for this, which will be supported by another project we are delivering on for people who are over 55 and/or living with health conditions/disabilities.

On the back of the success of securing funding to deliver the "Dr Bike" sessions mentioned above, we have been invited by Cycling UK to apply for more funding to deliver more sessions during the summer.

Foot note: Through "other" funding pots that Your Leisure have secured, which have paid for the previous and future initiatives listed above, this has in effect added circa £1,500 worth of investment into the Deal-e-bike scheme.

Decision required: Members to note the report

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Cllr B Bano, Chairman of the Transport & Infrastructure Committee; Committee Members
From: Laura Marney - Committee Clerk
Date: 4th May 2022
Subject: **Deal Station Accessibility:** Deal Access-for-All mid-tier scheme update

For Information only:

In December 2021 the Project Officer provided the following update to this committee: *The Project is being transferred from Network Rail to Southeastern Trains the funding agreement is almost complete, it is just waiting for a SE Trains signature. Southeastern have requested a purchase order for DTC's contribution. A designer will be engaged – this should take about 8 weeks. The design stage is likely to take 6 months including the Planning process.*

In early January the R.F.O. received the request to supply an official purchase order made out to SE Trains Ltd. for the £5,000 that Deal Town Council had agreed to match fund to the 'Deal Access-for-All mid-tier scheme' works at Deal Station. This purchase order was submitted on 25th January.

The Committee Clerk has contacted Mr Steve Cross at Southeastern requesting an update on the project for this meeting, to date no reply has been received.

The Committee Clerk will continue to chase for an update and as soon as a response is received from Southeastern, will bring it to the next Transport & Infrastructure meeting.

**DEAL TOWN COUNCIL
MEMORANDUM**

To: Members of the Transport & Infrastructure Committee
From: Cllr B Bano, Chairman of the Transport & Infrastructure Committee;
Date: 4th May 2022
Subject: **White Cliffs Community Rail Partnership**

Information to note:

I have been in liaison with the White Cliffs Community Rail Partnership who have been in contact with the Station Manager regarding the Deal Station Ticket Office opening times.

The White Cliffs Community Rail Partnership asked for an explanation to the inconsistent opening times of the ticket office, and although a definitive answer could not be given and they do not know the long-term plans for ticket offices in the local area, they did find out the following:

- Some ticket offices that may not be closed are not actively looking to recruit any additional members of staff to replace the ones that have left.
- Two members of staff have left their jobs at Deal Station Ticket office and therefore there was now a shortage.
- It was also advised that the official opening times should be 6am – 10pm, but because of the staff shortage they were aware that the ticket office is not always manned between these hours and is mostly manned between 6am – Noon.
- It was also advised that the Station Manager does not know the decisions of higher management in Southeastern as to the future plans for Deal Station ticket office.

For additional information the Community Rail Partnership have asked me to share the White Cliffs Community Rail Partnership Activity Plan for 2022/23 with members. Please see attached.



Line Plan for the White Cliffs Community Rail Partnership: 2022 - 2023

Section 1: Introduction

Name of CRP	White Cliffs Community Rail Partnership
Date Range Covered by this Activity Plan	January 2021 - April 2022
Lead CRP Officer Name	Rebecca Walledge
Lead CRP Officer Contact Details	Rebecca.walledge@dover.gov.uk 07922386421
Details of CRP Website and/or Social Media Channels	https://arcq.is/1GeiXi - will continue to develop as does the partnership
Description of Community Rail Partnership	The White Cliffs Community Rail Partnership covers stops on the London to Ramsgate line. There are 9 stations being covered in the partnership; Westenhanger, Sandling, Folkestone West, Folkestone Central, Dover Priory, Martin Mill, Walmer, Deal and Sandwich. Aptly named with trains travelling through the White Cliffs, with surrounding areas of outstanding natural beauty and boasts great historic value and many tourist attractions. As well as appealing to the visitors' eye, stations are also a staple for commuters travelling to London with access to the high-speed train in Folkestone, Dover, Deal and Sandwich. The CRP Officer works within Dover District Council who is the accountable body for the partnership but working collaboratively with other councils and groups across the Folkestone and Dover District.
Strategic Aims and Objectives of the CRP	In line with the pillars of Community Rail Partnerships we want to make the stations within our districts more than just a train station. An asset to our communities with opportunities for projects open to all. Utilising the surrounding assets we have in our towns, and collaborative working to promote sustainable travel, social and economic development as well as tackling crime.
TOCs and Partners involved with delivery of the CRP	Southeastern Community Rail Manager - Matthew Fraser - Matthew.Fraser@southeasternrailway.co.uk
Major Infrastructure or Operational issues affecting the CRP Line(s) which could affect its ability to deliver activities over the next 12/18 months	Network Rail have advised at this time no works planned.
Number of Hours of CRPO time available	19 hours per week. Contactable and working throughout the working week; Mon-Fri 9-5pm.

Notes: Section 1

Below are some statistics taken from the ORR website (Office of Rail and Road) showing the footfall at our stations across the line and the impact from the pandemic. We can see the difference between 2019-2021 with the dip in numbers due to the pandemic but the numbers clearly show that our most used stations are Dover Priory, Folkestone Central, and Folkestone West.

Station information			
Folkestone Central Station Name	Folkestone and Hythe Constituency	Folkestone and Hythe Local Authority	Southeastern Station Facility Owner

Top stations				
Station Name	Entries and Exits (2020-21)	Entries and Exits (2019-20)	Interchanges	Limitations
Folkestone Central	267,698	1,031,302	2,144	
Folkestone West	201,292	775,466	479	
Sandling	20,000	96,612	0	
Westenhanger	18,902	80,168	0	

Station information			
Dover Priory Station Name	Dover Constituency	Dover Local Authority	Southeastern Station Facility Owner

Top stations				
Station Name	Entries and Exits (2020-21)	Entries and Exits (2019-20)	Interchanges	Limitations
Dover Priory	345,324	975,402	21,650	
Deal	163,884	586,950	0	
Walmer	64,392	228,638	0	
Aylesham	44,884	121,648	0	
Martin Mill	19,956	70,648	0	
Kearsney (Kent)	17,124	42,752	0	
Shepherds Well	16,966	51,234	0	
Snowdown	3,870	10,334	0	

Source: [Estimates of station usage / ORR Data Portal](#)

Strategic Aims and Objectives

The Community Rail Partnership embodies the four themes from the Department for Transport (DfT) 2018 Community Rail Development Strategy:

1. Providing a voice for the community
2. Promoting sustainable and healthy travel
3. Bringing communities together, and supporting diversity and inclusion
4. Supporting social and economic development

We have listened to our communities and groups sharing their thoughts and how to implement them along our line, conducting polls and questionnaire sessions at the stations. As well as discussing with our partners and stakeholders, taking on board their views to have an all-inclusive activity plan for our White Cliffs Community Rail Partnership.

5. We will also be taking into consideration the statistics and opinions of the stations on our line to challenge stereotypes, reduce the risk and tackle crime and anti-social behaviour. Along with many other CRP's we will also be challenging the fear factor which has been driven since the pandemic, looking at projects to encourage travel by train and that it is safe to do so.

Section 2: Activities

Activity Plan Table (Continue onto extra pages as necessary)

Station Facilities

No.	Main Objective or Activity	Specific Tasks and Initiatives	Link to DfT / CRP strategic aims	Expected outcome and how we will measure that it has been a success	Delivery date, size, Progress Key	Lead by	Resources required e.g. staff, funding, volunteers, cost, in-kind, partners.	Ongoing progress update, comments and timescale or completion date of successful activity
1	Station garden/plants project.	Look at community gardens, planters, and other nature features to be present at stations. On planters, include stickers of logo info to show 'brought to you by WCCRP'	1, 3, 4, 5	As above sparking creative horticulture and engaging in groups to make the stations more attractive and greener, including features for nature to thrive such as feeders and flowers encouraging wildlife.	Plans underway	CRPO	Costs for items required and plants/feed.	Working with community group for Dover Priory and Folkestone West - awaiting permissions from SE and NR to continue. Permissions granted for DP, now pricing up costs for materials and plants. Chasing FW. Permissions to update history board and look at drawing up plans for art at stations. Specifically Dover Priory.
2	Artwork at stations.	Work with groups, schools, artists to provide artwork at stations.	1, 3, 4, 5	Promoting group working, sharing ideas and creativity, and making the stations more appealing and thought-provoking with colours and engaging material.	Plans underway	CRPO	Costs for materials for the artworks.	
3	Bringing Christmas to our stations	Bring some festive cheer to our stations, look at decorations and information relevant to our CRP.	1, 3	Sharing information regarding our CRP and celebrating Christmas with local communities.	Christmas 2021 complete.	CRPO	Unknown at this time.	Christmas event completed. Plans to develop for Christmas 2022.
4	Memorial bench for partnership member Ian Kilbury. Once fitted to develop bench with sound system to share local historic stories in Walmer.	Gain permission and install bench and sound system, working with local groups to provide historic stories.	1, 3	To recognise our late CRP Member and pay tribute, but it would also be informative and be a memorable moment as part of the journey.	Plans underway	CRPO	Cost of bench and sound system.	Awaiting update from Ian's family for design of the bench.

No.	Main Objective or Activity	Specific Tasks and Initiatives	Link to DfT / CRP strategic aims	Expected outcome and how we will measure that it has been a success	Delivery date, size, Progress Key	Lead by	Resources required e.g. staff, funding, volunteers, cost, in-kind, partners.	Ongoing progress update, comments and timescale or completion date of successful activity
5	WCCRP Logo and QR Code.	Each logo to be present at each station for visitors to be able to scan on their smartphone to bring up the website to see what a CRP is and how to get involved, promote other projects on Action Plan and feedback.	1, 2, 4	Once built, we can see how many website hits from QR code.	Not started	CRPO	Costs of building digital platform, printing of posters at each station.	Permissions for stickers on signage. Update: Matt asked Nikki Causer
6	Poster of local tourism attractions and maps of area.	Work with tourism and local community groups to promote assets in our district, design posters and maps to put around stations to advertise what is local with time it takes to get there by walking, cycling or bus.	2, 4	More information will be present and visible at stations.	Plans underway for Dover stations	AS	Cost for design of posters and printing. Potential cost of posterboards to install at stations.	Permissions granted from SE and installation is planned for May 2022. Folkestone side plans?
7	Guided walks. Link to WCCP website with walking tours and routes. Work with WCCP about developing specific rail walks - starting/ending at a station and trial them.	Series of guided walks from stations across the line. Exploring the local area and history surrounding each station.	2, 3, 4	Feedback forms to be completed at the start and end of each walk sharing what went well and improvements as well as sharing information throughout the walk informing attendees of what is available in the area.	Not started	WCCP	Staff costs need to be covered to create programme and guide the tours.	
8	Work with schools to arrange trips to Margate Travel Safe, Travel Smart centre.	Reach out to schools to engage and share this free trip to increase	2, 3	Encourage use of train, educate on sustainable travel and rail safety.	Ongoing	CRPO & Alex	Office time.	Engagement is ongoing.

No.	Main Objective or Activity	Specific Tasks and Initiatives	Link to DfT / CRP strategic aims	Expected outcome and how we will measure that it has been a success	Delivery date, size, Progress Key	Lead by	Resources required e.g. staff, funding, volunteers, cost, in-kind, partners.	Ongoing progress update, comments and timescale or completion date of successful activity
		knowledge and safety around the railways						
9	Celebrate 60 th Kent Coast Electrification Links with history project Launch	Replicate event that happened 60 years ago with local Mayor's to celebrate 60 years of Kent Coast trains being electrified transitioning from steam.	2	Feedback from those attending and a chance to publish online about White Cliffs CRP as first event	Complete and was a success		Food, drinks, decorations.	Event was a success, good positive feedback and good media attention with social media, online web articles and a radio interview with BBC Kent.
	CRPO Skills Development (Mandatory Item per staff member)	To attend training sessions, webinars, and other sessions to help enhance and strengthen role capabilities.		To be able to link training and knowledge gained into the WCCRP		CRPO	Utilise CRN Funding for other training at a cost	Training & Webinars in: Funding, Transportation, Networking Attending CRN Networking Event Birmingham.
	New Line Officer Training	Attend Birmingham for introduction and welcome for new Community Rail Partnership Officers.		Meet other CRPO's, learn about other strengths and barriers, network.	Attended in Feb '22	CRPO	Cost of train fare	Completed and was exceedingly helpful.
	Utilise use of training bursary	Think about specific training courses which will benefit CRP		Training completed and put to good use!	Not started	CRPO	N/A	

***Progress KEY:** (Red = Immediate attention, Orange = On target, Green = Completed, Purple = Planned, not started, Blue = On hold, Black = Long term scheme)

Longer Term Projects and Ongoing Support


These projects and activities listed below are ideas and plans that the White Cliffs CRP hopes to achieve in future years, but does not currently see these being created or completed in the next 12 months.

No.	Main Objective or Activity	Specific Tasks and Initiatives	Link to DfT / CRP strategic aims	Expected outcome and how we will measure that it has been a success	Delivery date, size, Progress Key	Lead by	Resources required e.g. staff, funding, volunteers, cost, in-kind, partners.	Ongoing progress update, comments and timescale or completion date of successful activity
1	To improve facilities at train stations specifically bike racks, and bike repair kits.	Look at current features and upgrade, remove and add bike racks, storage, and repair kits. Lockers, seating, shelters, community boards/poster boards. Other ideas include: Hygiene stations (hand sanitiser), water fountains, bookcase/reading material, charge points. Children's areas of engaging features such as wall puzzles.	1, 2, 5	Better feedback from the community after listening to their views and acting upon them. Work with Southeastern by producing a wish list.	Not started	CRPO	Possible in-kind work with local companies who work in cycle repair for sponsors or advertising.	
5	Folkestone West underpass.	To work with volunteers in revamping the underpass at Folkestone West station. Freshen up with paint, litter picks and look at lighting.	3, 5	To increase users feeling safe, to make the underpass more welcoming.	New project needs to be determined	CRPO & Alex from F&HDC	Volunteers' time and potential costs of paint. Look at land ownership and lighting permissions if required.	Looked at painting but due to damp this needs to be an annual commitment. New project to be decided. E.g. mosaic artwork to cover walls.
12	Deal with It.	Support local community group Deal with It with their future plans.	1, 3	Work with Deal with It and see how we can conduct partnership working, or possible station adoption.		CRPO	Unknown at this time.	

No.	Main Objective or Activity	Specific Tasks and Initiatives	Link to DfT / CRP strategic aims	Expected outcome and how we will measure that it has been a success	Delivery date, size, Progress Key	Lead by	Resources required e.g. staff, funding, volunteers, cost, in-kind, partners.	Ongoing progress update, comments and timescale or completion date of successful activity
11	The History Project - History Trains.	Support local community group The History Project and look at projects such as conducting History Trains on specific topics incorporating the history of our stations and their locations.	1, 3, 4	To bring communities together with an interest of local history. Feedback forms from those who attend to measure success and share further ideas on what they would like to see to entice back to the area and use trains.	Ongoing support	CRPO	In-kind working with The History Project, or potential costs to pay for their service on designing and performing.	Ongoing work, gave support for 60 th Anniversary Project.
	Mental health awareness. Working with Street Pastors if anything develops will work on a specific project.	Work with mental health charities to increase mental health awareness at train stations and information on who to contact for those in need.	1, 3, 5	Mental health material will be present and available to be viewed by the public to increase knowledge and available support information for those that need it.	Not Started	CRPO	Partnership working.	
16	Station history stories.	Information about the stations and local history available on poster boards and have audio stories available via QR codes or website links.	3	To provide station users with information and access to audio books online created by local authors based on the local area.	Not started	CRPO		
4	Relationship with Stagecoach. E.g. specific projects may include putting on buses from stations to the local zoo. i.e. Port Lympne/Wingham.	Introduce the CRP to Stagecoach bus service and strengthen current relationship to help in possible future initiatives in promoting using the bus service.	1, 2	To work with other transport providers to push sustainable travel.	Ongoing	CRPO	Partnership working.	

No.	Main Objective or Activity	Specific Tasks and Initiatives	Link to DfT / CRP strategic aims	Expected outcome and how we will measure that it has been a success	Delivery date, size, Progress Key	Lead by	Resources required e.g. staff, funding, volunteers, cost, in-kind, partners.	Ongoing progress update, comments and timescale or completion date of successful activity
9	Support local cycle groups with their projects. Add current walks/projects to website.	Work with Cycle Friendly Deal, Cycle Shepway, Explore Kent, KCC and others for design of routes that are safe.	2	To design cycle friendly routes across the two districts accessible via smartphone and/or maps increasing tourism as well as sustainable travel.	Not started		May cost for groups time to create bike routes. Printing costs and/or costs to create online with QR codes.	Heard from Peter Morris about the North Downs Way, awaiting to hear plans moving forward and how we can work together.
19	Frontline, healthcare, and key workers initiative: 'A breath of fresh air'	To look at a project incentivising key workers to travel by train and visit with concessions as a thank you. I.E, free coffee/wine at a location upon showing train ticket and blue light card.	2, 4	To encourage more visits to the area to unwind and relax. Can work with specific businesses and count how many discounts/offers redeemed.	Not started	CRPO	Working with partners and franchises to discuss any available deals.	
20	Visit by train - concessions. Work and support Tourism	Work with local tourism attractions to see if we can provide discounted prices if visitors use the train.	2, 3, 4	By incorporating discounts or concessions by using the train instead of car this will increase footfall on trains and support local groups.	Not Started		Partnership working to agree potential discounts.	
21	Performances in station grounds and/or trains.	To plan music events using local artists/bands either on the station or on the train.	2, 3, 4	Increase passenger interest by attending an event and promotion of train travel.	Not started	CRPO	Cost of artists performance.	

Section 3: Sharing Good News Stories!

Activity	Description of Activity Outcomes and Links to Media Coverage or Websites
60th Anniversary of Kent Coast Electrification.	<p>The event was ran during restrictions so was limited, however had good engagement online, praise from those that attended and good publicity with press releases and broadcast on BBC Radio Kent.</p> <p>White Cliffs CRP launch celebrated with historic rail journey - Community Rail Network</p> <p>White Cliffs Community Rail Partnership launched at Sandwich after marking 60th anniversary of electric trains (kentonline.co.uk)</p> <p>'Railway Triumph' to be celebrated with trip from Westenhanger to Sandwich tomorrow (localrags.co.uk)</p> <p>Local Mayors inspired by 1950's train journey (dover.gov.uk)</p>
White Cliffs Christmas	 <p>Event creating green Christmas decorations and engaging with the public.</p>
Wildflower Garden at Dover Priory	<p>Great afternoon spent with Dover Wombles, Dover Technical College, staff at Southeastern and The Dover Society working together to weed and seed a patch at Dover Priory.</p> <p>Awaiting consent for photos to be added to our website.</p>

Section 4: Approval and Monitoring

Plan Approved by	Signed	Date
Chair: Cllr Oliver Richardson		
Vice Chair: Cllr Jenny Hollingsbee		
CRPO: Rebecca Walledge		
TOC: Matthew Fraser at Southeastern		
Alexandra Samson		
Melanie Wrigley		
Cllr Pamela Brivio		
Cllr Paul Carter		
Neil McCollum		
Jennifer Childs		
Cllr Ben Bano		
Veronika Karalievva		
Review Period	Quarterly	03.05.2022