



Deal Town Council, Town Hall, High Street, Deal, Kent, CT14 6TR.  
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**To all Committee Members:** You are hereby summoned to attend a meeting of the Environment Committee at the Town Hall on **Wednesday 24<sup>th</sup> August 2022** at 7.15pm to transact the business shown on the agenda below.

**Members of the public and press are welcome to attend**

Any member of the public may submit a written statement of no more than 500 words relating to any item on this agenda. These must be received by 10am on Tuesday 23<sup>rd</sup> August by email to [deal.town.council@deal.gov.uk](mailto:deal.town.council@deal.gov.uk) or post to the above address. These statements will be circulated to all present at the meeting and become part of the public record of the meeting, names will be redacted.

**Laura Marney – Committee Clerk**

Date: 18<sup>th</sup> August 2022

### AGENDA

1	<b>Chairman's opening remarks</b>	Chairman
2	<b>Apologies for absence</b>	Committee Clerk
3	<b>Declarations of interest:</b> To receive any declarations of interest from Members in respect of business to be transacted on the agenda.	Attach 1
4	<b>Public Participation and Statements received:</b> For Councillor Information: Members of the public may make representations, answer questions and give evidence at the meeting in respect of the business on the agenda. This shall not exceed 15 minutes.	
5	<b>The minutes of the Environment Committee meeting held on Wednesday 15<sup>th</sup> June 2022 for approval and signing:</b> Decision required	Attach 2
6	<b>Carbon Reduction Strategy/Action Plan Update:</b> Information to note	Attach 3
7	<b>Grant Scheme Update:</b> Decision required	Attach 4
8	<b>Allotments – Water Saving:</b> Decision required	Attach 5
9	<b>Mill Hill Planting:</b> Decision required	Attach 6
10	<b>Tree Planting:</b> Decision required	Attach 7
11	<b>No Idling Poster Update:</b> Information to note	Attach 8
12	<b>iTree Survey Update:</b> Information to note	Attach 9
	<b>Date of next meeting:</b> 12 <sup>th</sup> October 2022	

Filming and audio recording of Town Council meetings, by representatives of the media and also by members of the public using small media tools, is permitted. Please refer to the council's protocol for recording of meetings for guidance, available to download on [www.deal.gov.uk](http://www.deal.gov.uk) or on request.

Committee members: Cllr C Turner, Cllr S Beer, Cllr B Bano, Cllr T Bond, Cllr C Oliver, Cllr M Eddy, Cllr T Thompson, Cllr A Farrington, Cllr S Carlyle, Ms S Danby and Mr D Carey.

Declarations of InterestDisclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.



8	<b>Committee Clerks Report:</b> Members RESOLVED: To note the report. (P) SB (S) CO. All Agreed.	
	<b>The Chairman closed the meeting at 19.58</b>	



**DEAL TOWN COUNCIL**  
**MEMORANDUM**

**To:** Councillor C Turner– Chairman of the Environment Committee, Committee members

**From:** Paul Bone – Responsible Finance Officer

**Date:** 16<sup>th</sup> August 2022

**Subject:** Carbon Reduction Strategy – Action Plan Update

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The Carbon reduction strategy Action Plan was recommended by this committee in February 2022 and subsequently agreed for implementation by Full Council. (Updated copy attached for information)

I can confirm that the plan is underway:

The Roof space lagging and Chamber window repairs are all now completed and were within budget.

The Carbon Audit & Review was carried out and presented to Full Council on time, again within budget.

The sustainable planting that requires less watering has also been completed and will continue to save water compared with the previous bedding plants.

Quotes for the Heating controls are proving more difficult as many companies do not want to modify the bespoke controls that were previously produced for the Town Hall Heating system. However, I have now obtained details of the company who produced the controls and have requested a site visit to discuss the modifications and hope to have a quotation for the next meeting.

Regarding the double-glazed secondary units, this is proving somewhat difficult to obtain quotations due to the size and nature of the large windows with many of the normal double glazing companies not being able to offer acceptable solutions.

The price indications are also showing that the budget required will be considerably higher than originally anticipated. An example being that one quote for just the Chamber coming in at around £9,000 and another 'ballpark' figure for the whole building coming in at £*(to be confirmed at the meeting)*

A further report will come back to the next meeting when I hope to have these items fully costed.

**Decision Required**

Members to note the report.

Month	Action	Scope	Benefit	Budget	Status
March	Roof space lagging	1	Thermal improvement	£3,800	Complete
	Chamber window repairs	1	Thermal improvement	£2,544	Complete
April	External Carbon Audit & Review	-		£770	Complete
	Planting	2	Save water	£0	Complete
May	Heating Controls	1	Energy efficiency	est.£3,000	Obtaining quotes
	Carbon Emissions Checklists	2	Minimise negative impact of decisions on emissions	£0	With Climate Officer
June	Secondary Glazing (FF)	1	Thermal Improvement	£tbc	Obtaining quotes
July	Paper Management	2	Reduce paper & improve recycling	£0	Ongoing
August	Secondary Glazing (GF)	1	Thermal improvement	£tbc	Obtaining quotes
September	Mayoral Transport Review	2	Energy efficiency	£0	
October	Councillors & Staff Carbon Literacy Training	2	Awareness & understanding	£500	
November	Winter Meeting Programme: Council Meetings during working hours	1 & 2	Energy efficiency	£0	
December	New Energy Performance Certificate	1 & 2	Verification of work completed & identification of next actions	£400	
January	No bookings	1 & 2	Energy efficiency	£0	
February	No bookings	1 & 2	Energy efficiency	£0	
March	Carbon Literacy Virtual Training Programme	2	Awareness & understanding	£tbc	

**DEAL TOWN COUNCIL**  
**MEMORANDUM**

**To:** Councillor C Turner– Chairman of the Environment Committee, Committee members

**From:** Paul Bone – Responsible Finance Officer

**Date:** 16<sup>th</sup> August 2022

**Subject:** Environment Grant Scheme Update

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At the April meeting of this committee, it was RESOLVED: *The Chairman of the Committee to liaise with the R.F.O to explore a suitable grant scheme for businesses/schools and strive to report back to the committee in 3 months with a draft scheme. (P) CO (S) BB. All Agreed.*

Following the liaison that took place a draft set of grant application documents has been put together for this committee to consider.  
Please see attached draft.

**Recommendations:**

1. That the Environment grant scheme is set up covering 2 years.
2. That the budget is set at £5,000 per year
3. That applications are open to Businesses, Schools, Organisations, and individuals.
4. That the maximum grant is £500
5. That the applicant must fund a minimum of 20% of the project themselves.
6. That applications will be considered and scored by the Grants sub-committee and recommendations from that committee made to this committee
7. That members consider and agree the number of times/dates per year that applications will be considered.
8. That members consider and agree the attached draft Environmental Grant Scheme for implementation

**Decisions Required**

Members to consider the above recommendation.

# Deal Town Council Environment GRANT 2022-24

## Appendix 1a Environment GRANT Application Form

Please add any additional information you want to give us on a separate sheet.

<b>1. Your Name or Organisation</b>		
Name of Business, School or organisation (if applicable)		
Contact name and position in organisation	NAME:  POSITION:	
Contact details	ADDRESS:  TEL:  EMAIL:	
Registered charity / CIO	YES/NO:	Charity No:
Co. Ltd by Guarantee or CIC	YES/NO:	Company No:
Community Group, Club or Association	YES/NO:	Details:
Other	YES/NO:	Details:
Have you received a grant within the last 3 years from Deal Town Council?		YES/NO:
If YES please provide information	<b>Year</b>	<b>Amount</b>



<b>2. Your Project</b>	
Please describe your project or activity. What will you do? Where? How?	
What is the proposed start and finish date?	<b>START:</b> <b>FINISH:</b>
What will be the impact on the environment of the project? How will you know if you have succeeded?	
Will all the residents of Deal benefit from the project? If your project is not for everybody, which groups of people or individuals will benefit?	
Will people outside Deal Town Council's area benefit?	See <a href="https://maps.dover.gov.uk/webapps/Wards/">https://maps.dover.gov.uk/webapps/Wards/</a> YES/NO:
If yes what proportion of your beneficiaries live in Deal town?	.....%
Explain what a Deal Town Council grant would be used for, if awarded.	

3. Financial Details	Item	£
Please give the <b>FULL</b> cost of your project. Continue on a separate sheet if necessary		
	<b>Total cash cost</b>	<b>£</b>
If applicable, how many volunteer hours are involved?		
Please list any other 'in kind' contributions and value in £.		
Please give details of other funding applied for <b>but not yet secured</b>	<b>Funding applied from</b>	
		<b>£</b>
		<b>£</b>
		<b>£</b>
Please give details of other funding <b>already secured</b>	<b>Funding received from</b>	
		<b>£</b>
		<b>£</b>
		<b>£</b>
Please give details of any cash contribution from yourself or your organisation		<b>£</b>
How much grant are you requesting from Deal Town Council?		<b>£</b>

4. Checklist: Have you provided	Yes/No	If 'No', give the reason
A fully completed application form signed and dated		
If applicable, a copy of your governing document e.g. constitution, set of rules etc. <i>If supplied within last 3 years please contact the R.F.O first</i>		
A copy of your latest bank or building society statement (not applicable to individuals)		
A copy of your latest completed accounts and annual report if it exists (not applicable to individuals)		

### Grant Conditions

- i. *The grant can only be used for the purpose stated in the application. Deal Town Council reserves the right to reclaim any grant not being used for the specified project/activity.*
- ii. *The maximum grant awarded will be £500.*
- iii. *Any grant awarded will not exceed 80% of the total cost of the project.*
- iv. *Grant applications will be considered for any project improves the impact on the environment such as: Reducing emissions, reducing & recycling plastic use, reducing & recycling waste, environmentally sound packaging, reducing energy and water usage, reducing paper in your business*
- v. *Grants awarded will be in support of Deal Town Council's Environmental Policy (Copy Attached)*
- vi. *Should the organisation disband or the project cease during the grant period Deal Town Council may ask for all or part of the grant to be paid back.*
- vii. *Organisations are responsible for ensuring that they comply with all legal and statutory requirements.*
- viii. *To be eligible for a grant an organisation shall not discriminate on the grounds of racial origin, gender, disability, age (except for obvious reasons, such as becoming a member of a youth club), and political or religious persuasion*
- ix. *If applicable, acknowledgment of the grant received from Deal Town Council is required on documentation, on promotional literature, websites and on*

*social media. The Deal Town Council logo will be supplied on request for this purpose.*

- x. Deal Town Council will monitor the use of the grant through the Grant Monitoring Form. No further applications will be accepted if there is an outstanding Grant Monitoring Form.*
- xi. Organisations and individuals must contact Deal Town Council before disposing of any equipment or resources purchased or part purchased with Deal own Council grant within 3 years of receiving a grant.*
- xii. Should any of these conditions not be met it could result in the award being withdrawn, the grant having to be repaid and future grant applications being refused.*

## **5. Declaration.**

*I declare that the information given is correct*

*I have read and agree to adhere to the conditions of the Grant Programme.*

**Signed .....**

**Date .....**

<i>Payee for grant payment (if an individual's name please explain why)</i>	<i>Name:</i>
	<i>BANK Details:</i>

Completed forms must be returned to the Responsible Finance Officer, Deal Town Council, Town Hall, High Street, Deal, Kent CT14 6TR. Any enquiries or assistance required in completing this form should be made to the Responsible Finance Officer. Tel: 01304 361999 or e-mail: [paul.bone@deal.gov.uk](mailto:paul.bone@deal.gov.uk) .

The declaration at the end of the application form must be signed and dated, forms sent in electronically require either a scanned copy of the final page with signature or a final signed page to be submitted by post.

**All applicants will be advised that their form is being processed within 10 working days of receipt.**

<b>For Town Hall use only.</b>	
Date application form received	

Form checked by	
Date application validated by R.F.O.	
Date of committee meetings when application will be considered	
Decision	
Date applicant notified of decision	



## Appendix 1b

### Environment GRANT - GRANT Monitoring Form

Under your grant conditions, you are required to submit an end of grant report on what Deal Town Council's grant has been used for, with a breakdown of all the income you received for the project, and all the expenditure incurred.

The grant monitoring form must be submitted **within three months of the project completion date**.

The declaration at the end of form must be signed and dated.

<b>Your Name or Organisation:</b>		
<b>1. Your Grant</b>		
Grant Amount	£	
Proposed start and finish date	<b>START:</b>	<b>FINISH:</b>
Actual START and FINISH dates	<b>START:</b>	<b>FINISH:</b>
<b>2. Outputs</b>		
Please say whether the impact was as you expected. Feel free to tell us honestly about the project failures as well as successes.		
<b>Acknowledging your grant:</b> If applicable, please send us evidence of where the Deal Town Council logo was included in your reports, posts, promotional materials etc		

<b>3. Financial Details</b>	<b>Item</b>	<b>£</b>
Please give the FULL final cost of your project. Continue on a separate sheet if necessary		
	<b>Total cash cost</b>	<b>£</b>
Volunteer Hours		
Other IN KIND value		<b>£</b>

#### 4. Declaration.

I declare that the information given is correct

Signed ..... Date .....

Completed forms must be returned to the Responsible Finance Officer, Deal Town Council, Town Hall, High Street, Deal, Kent. CT14 6TR.

For assistance in completing this form please contact the Responsible Finance Officer– Tel: 01304 361999 or e-mail: [paul.bone@deal.gov.uk](mailto:paul.bone@deal.gov.uk)

<b>For Town Hall use only.</b>	
Date Monitoring form received:	
Form checked by:	

## Appendix 1c

See below the **Environment Grant** score sheet (for applicants' information only)

<b>Environment Grant - SCORE SHEET</b>			
<b>Your Name or Organisation:</b>			
Please score on 1-5 scale (1=weak 5=excellent) PLUS you can award up to 3 Bonus Points if appropriate			
Criteria	Score 1-5	Bonus	Comments
1. How well does the project meet the needs of improving the environment in Deal or reducing the impact on the environment?			
2. Is the project well designed?			
3. Impact – will it affect a wide range or number of people? Will it have a major impact on a limited number?			
4. Is the budget reasonable? Have costs been properly explored?			
5. Is there a suitable level of match funding and/or volunteer time?			

POINTS OUT OF **28** .....

Signature:.....  
Chair of Grants Committee

Date: .....

# **Deal Town Council**

## **Environmental Policy**

Deal Town Council recognises that we face an unprecedented climate and environmental emergency and have committed to becoming a net zero carbon emitter in our own operations by 2025. We will use our power and influence to protect and improve the environment and encourage and support others to do the same, in addition to fulfilling our statutory environmental responsibilities and complying with all legal and other requirements.

We are committed to transforming Deal into a cleaner, greener and a healthier and more active town - with a high quality built and natural environment. This Environmental Policy supports these goals. It covers all of our activities and estate. Through it we will use our power and influence to protect and improve the environment and make continual improvements in our own environmental performance, as set out below.

We will:

- Promote environmental awareness within the community and work with the local community in partnerships to achieve environmental change
- Reduce the consumption of energy and water across all of our activities
- Minimise the impact of our travel by developing sustainable travel solutions both in our own operations and for the benefit of the people of Deal, in collaboration with other stakeholders
- Continue to improve our performance to prevent all types of pollution and reduce CO2 and other harmful emissions from our activities
- Work to improve the health and wellbeing of the people of Deal through the provision of information and the promotion of home energy efficiency measures, to keep people warm and well, in addition to reducing carbon emissions
- Continue to develop safe walking and cycle and mobility scooter routes and to promote cycling, scooting and walking around the town, for health as well as the positive environmental benefits
- Work closely with our suppliers and contractors to reduce the social and environmental impact of goods and services by considering such issues as carbon footprint, single use plastics, and fair trade goods
- Use products and materials such as paper efficiently and specify goods that, wherever possible, have a minimal environmental impact in the extraction or sourcing of materials, manufacture, use and disposal

- Minimise the production of waste from our own activities and adhere to the principles of the waste hierarchy - reducing, reusing, recycling or composting wherever possible
- Encourage and support installation and use of renewable energy, battery storage and low carbon technologies in the town
- Protect, conserve and enhance Deal's built environment and distinctive heritage by ensuring that any development is sustainable, with sufficient infrastructure to support it and that all development meets the highest environmental standards
- Protect, conserve and enhance Deal's natural environment and its biodiversity whilst improving our open spaces, public rights of ways and green corridors.

### **Scope of the Policy**

We affect the environment through our services and policies, enforcement of laws and regulations, the choices we make when buying goods and services – as well as our role as a community leader. In recognising the climate and environmental emergency we acknowledge that environmental concerns have primacy over other matters and that radical action is needed to facilitate the change required to avoid the worst impacts of climate change.

### **Environmental Management**

We will set objectives and implement programmes of action to minimise the negative environmental effects and increase the positive effects of our activities. We will take steps to understand and control any risks of harm to the environment resulting from our activities.

### **Involvement**

We will enable the full involvement of Councillors and employees by providing information, training and other support. We will work with our contractors and suppliers to help them improve their environmental performance and ensure that, when working for Deal Town Council, they adopt equivalent environmental standards.

We will encourage the local community and other partners and stakeholders to take action too, through the provision of information and support, as well as advocacy.



**DEAL TOWN COUNCIL**  
**MEMORANDUM**

**To:** Environment Committee members

**From:** Cllr C Turner – Chairman of the Environment Committee

**Date:** 17<sup>th</sup> August 2022

**Subject:** Allotments

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On July 6<sup>th</sup> I visited DTC's three allotment sites (Golf Road, Mill Road, and Park Avenue) with the Allotments Officer, Mrs Heather McAdam.

I wanted to see to what extent on our sites water was being "captured" and stored, using guttering on sheds and greenhouses.

The picture is variable across the three sites, with the Golf Road site having a larger proportion of sheds and greenhouse with guttering and water butts.

I also visited the Telegraph Road allotments. This site is managed by an allotment association. The site has a sophisticated centralised water capture and distribution system, delivering water to water butts strategically located around the site.

It is a rule on that site that any new shed must have guttering and a water butt.

My conclusion is that there is scope for Deal Town Council's allotments to do more to capture and store rainwater, especially on the Mill Road and Park Avenue sites.

**Recommendations**

1. A rule is added to the Allotment agreement that makes it a requirement of any new shed and/or greenhouse (or similar structure), that rainwater can be captured using guttering and a water butt.
2. Deal TC allotment holders will be eligible to apply for funding for guttering and water storage through the Environment Committee's Grant scheme.
3. That the Committee Clerk and Allotment Officer will consult with representatives from the Telegraph Road site, to see if there could be ways of further improving water capture and retention on DTC's allotments and to report back to a future meeting with costings.

**Decisions required**

Members to consider the above recommendations

**DEAL TOWN COUNCIL**  
**MEMORANDUM**

**To:** Councillor C Turner– Chairman of the Environment Committee, Committee members

**From:** Laura Marney – Committee Clerk

**Date:** 18<sup>th</sup> August 2022

**Subject:** Mill Hill Planting

At previous council committee meetings', the Mill Hill area of Deal had been identified as an area lacking in planting and greenery.

A budget of £4,000 has already been approved and earmarked for planting in the Mill Hill Area.

Previously the Finance & General Purposes committee had explored many areas that had been put forward but unfortunately none of them proved to be suitable mainly due to obtaining permissions from the landowners or KCC highways for blocking visual access at junctions.

The list below that was supplied by Cllr Bano and went to F&GP for decision in September 2021.

*The comments in RED are from DDC.*

**Flower planters - suggested sites:**

1. Top of Telegraph Road – *KCC ownership*
2. Opposite school entrance, Glack Road – *Already shrub beds & trees on this land*
3. On grass, Telegraph Road. Opposite entrance to Thornbridge Road - *KCC ownership*
4. St Nicholas Close – *This is DDC land and a possible site. Will require consent from Housing.*
5. Entrance to Wilson Ave, St Richards end – *DDC ownership, visibility splays need to be considered*
6. St Richards Road, outside No. 131 - *KCC ownership*
7. Arthur Road, opposite the Co-op store – *Has been considered previously and met with Deal Town Council several years ago to approve location. Housing agreement required to proceed formally.*
8. St Martin's Road, opposite St Nicholas Close - *This is DDC land and a possible site. Will require consent from Housing.*
9. Also, there is a planter in Marlborough Road at present. We would like it brought forward 10 metres and placed on St Richards Road. – *This is KCC land and would require their consent.*

*From this list Cllr Bano suggested that the most viable sites are numbered 4, 5, 7 & 8.*

The decision at that meeting was to not pursue any of these sites but to delegate authority to the R.F.O. working with the annual planting group and in liaison with DDC to find alternative solutions.

Since that time, officers have continued to explore possible locations for suitable planting and now have a viable solution to this problem.

Deal Town Council were in liaison with Betteshanger Sports & Social Club regarding the Deal Women's Football Tournament, which has now been rescheduled for next year. It was noted at these meetings that the outside area of the Sports & Social Club had planters and outside spaces that were not being used to their full potential and had no plants at all.

The Betteshanger Sport & Social club is a community hub and is used by many local Mill Hill residents and local organisations not just for sports but for the social aspect.

The Committee Clerk has made contact with the Chairman of Betteshanger Sports & Social Club and is currently in the process of arranging a convenient time to meet with him, so that a discussion could be held about Deal Town Council providing plants for the outside area which the Social Club would then have to maintain.

This project would be beneficial to the Mill Hill community as there is a severe lack of greenery in this area of Deal and the Environment Committee has the funds available for this project.

**Recommendation:**

As unused earmarked funds are available for this project, members are asked to consider delegating authority to the R.F.O and Committee Clerk to liaise with the Council's current planting contractor and Betteshanger Sports & Social Club to put in place sustainable planting to the outside of the Social Club on the condition that the club maintains these plants

**Decision Required:**

Members to consider the above recommendation.

DEAL TOWN COUNCIL

MEMORANDUM

**To:** Councillor C Turner– Chairman of the Environment Committee, Committee members

**From:** Paul Bone – Deputy Town Clerk

**Date:** 18<sup>th</sup> August 2022

**Subject:** Tree Planting

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In meetings with a Tree & Horticultural Officer from Dover District Council regarding the placement of the Platinum Jubilee tree agreed by Council, DDC advised that to the west of the children's playground, there is an opportunity to plant a number of trees with the view to eventually creating an avenue of trees on either side of the path.

Having discussed this opportunity with the Chairman and Vice Chairman of this Committee members are asked to consider granting DDC a sum of money to secure a number of trees in the proposed avenues being funded by DTC and becoming part of this Councils projects towards achieving net zero by 2025.

A sum of £4,500 would provide between 5 and 9 trees depending upon the maturity of the trees chosen by DDC.

**Recommendation:**

That members consider granting a sum of £4,500 to DDC for the purpose of part funding the proposed avenues of trees to the west of the children's playground in Victoria Park.

**Decision Required:**

Members to consider the above recommendation.



**DEAL TOWN COUNCIL**  
**MEMORANDUM**

**To:** Councillor C Turner– Chairman of the Environment Committee, Committee members

**From:** Laura Marney – Committee Clerk

**Date:** 16<sup>th</sup> August 2022

**Subject:** No Idling Poster Update

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On the Committee Clerk report provided at the last Environment Committee meeting held on the 15<sup>th</sup> June 2022, the Committee Clerk updated the Environment Committee that Sainsbury's had confirmed that they would allow posters to be displayed in their car park, and she advised that she was still waiting for information back from Network Rail, KCC Waste & Recycling and Aldi regarding posters at their sites.

The Committee Clerk had a meeting on Friday 22<sup>nd</sup> July 2022 with the Deal Level Crossing Manager and a Network Rail Manager at the Deal Level Crossing site. It was agreed from the meeting that Network Rail would place two posters, one on either side of the fencing by the Deal Level Crossing. When provided with the posters they have agreed to fix the posters to the fencing at the agreed location points.

Kent County Council Waste & Recycling have contacted the Committee Clerk with regards to placing posters at the Deal Waste & Recycling site and confirmed that we can place a couple of posters on their site. The Committee Clerk will be arranging a meeting with the Site Supervisor in the next couple of weeks to take the posters to the site and agree on where these should be placed on the site.

The R.F.O has contacted Aldi; when the store was built back in 2019 they advised that Deal Town Council could have a notice board on their site, to replace the notice board that was on the original Co-op site. The Deputy Town Clerk has been in contact with Aldi Property Services and we are still awaiting a response back from them.

Posters/Banners are now ready to go to all the schools that participated in the competition. The Mayor's Secretary will be arranging for the Mayor to take these to the relevant schools to be located on their school sites when the school term starts in early September 2022.

**Recommendation**

The Committee Clerk recommends that this project should now be closed, however an update on replacing the original Deal Town Council notice board on the Aldi site will be given at a future Environment Committee meeting.

**Decision Required**

Committee Members to accept the above recommendation and to note the above information.



## DEAL TOWN COUNCIL

## MEMORANDUM

**To:** Councillor C Turner– Chairman of the Environment Committee, Committee members

**From:** Laura Marney – Committee Clerk

**Date:** 16<sup>th</sup> August 2022

**Subject:** i-Tree Survey Update

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At the Environment Committee meeting held on Wednesday 15<sup>th</sup> June 2022 a motion was carried: *that the remaining plots outside of the Deal wards remain on the list and that The Committee Members and other volunteers are contacted to commit to completing the remaining 54 plots or they are dropped from the list.*

<b>Deal Wards</b>	Dense tree cover	Some tree cover	Total
Mill Hill	4	5	<b>9</b>
North Deal	2	6	<b>8</b>
Middle Deal/Sholden	2	3	<b>5</b>
		<b>Total</b>	<b>22</b>

<b>Wards outside Deal</b>	Dense tree cover	Some tree cover	Total
Eastry	4	6	<b>10</b>
Ringwould	5	14	<b>19</b>
Walmer	0	3	<b>3</b>
		<b>Total</b>	<b>32</b>

The Committee Clerk contacted all 24 previous volunteers that completed the first stage of the surveying and received correspondence back from six volunteers who could commit their time to restarting the survey.

Refresher training on iTree surveying and data capture has been provided by Councillor Christine Oliver to all the volunteers that requested it. Councillor Oliver also sent an email with a refresher training recording to all the volunteers that agreed to restart the iTree Survey, so that the volunteers can refer back to this information if needed.

The Committee Clerk then contacted Treeconomics for information on the remaining 54 plots that needed surveying. This information was provided by Treeconomics and circulated by the Committee Clerk to all the volunteers. Each volunteer has received 9 plots to survey, with an Access letter, Data collection sheet and a Data Input form in order for the volunteers to complete the survey.

The Committee Clerk advised all the volunteers in her correspondence that she would like to receive the volunteers' data results as they complete them or have all the data by the end of October/beginning of November as this would then be Autumn. Treeconomics will then analyse and collate the information captured by the volunteers.

Once Treeconomics have assessed all the data received the results will then be fed back to a future Environment Committee meeting.

### **Decision Required**

The members of the Environment Committee to note the above information